



**MINUTES
TOWN OF CUPIDS
March 1, 2016**

Minutes of the 839th. meeting of the Council of the Town of Cupids, held at the Cupids Community Centre on March 1, 2016.

MEMBERS PRESENT:

Mayor Harold Akerman
Deputy Mayor Christine Burry
Councillor Darrin Akerman
Councillor Kevin Connolly
Councillor Ron Edmunds
Councillor Gordon Power
Councillor Michael Power

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Town Clerk, Ivy King

MEETING CALLED TO ORDER:

Mayor Akerman called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #27-03-2016 - Power, G./Burry
Resolved that the agenda be adopted as presented.

In favour: All / Motion carried

ADOPTION OF PREVIOUS MINUTES:

Regular meeting - February 2, 2016

Mayor Akerman asked if there were any errors or omissions to the minutes of this meeting which had been circulated with the agenda.

Motion #28-03-2016 - Power, G./Edmunds
Resolved that the minutes of this meeting be adopted as circulated.

In favour: All / Motion carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

Motion #29-3-2015 - Connolly/Power, M.
Resolved that arrangements be made to have a set of plans drawn up to renovate the Community Centre Garage area to house the municipal office/chambers.

In favour: All / Motion carried

- Councillor Connolly advised Council members that Jeremy Hall is still acting as the Fire Chief after being recently removed from his duties. It was decided that the Clerk contact the Bay de Grave office to obtain a full list of the Fire Brigade Members and their positions. The Fire Chief will be asked to come to a council meeting.

- As instructed by Council at the previous meeting, the Clerk advised the prices obtained for meeting tablets. It was decided to look around for more prices.

- The Time Clock was received with defaults. A replacement is being forwarded.
- Councillor Connolly advised Council members that arrangements have been made to move the mail boxes at Cupids Crossing.
- A discussion took place regarding the leak detection program and the installation of meters at both Cupids and South River Chlorination Buildings to get a better understanding of the water flows.

Mayor Akerman advised Council members that a change order has been submitted to the Engineers to include a meter at the Cupids Building. South River will be asked to install one in their building.

Motion #30-03-2016 - Akerman, D./Power, G.
Resolved that the leak detection program be extended into the Town of South River. They will be required to pay the 10% share of the costs.

In favour: All / Motion carried

DELEGATIONS:

NIL

CORRESPONDENCE:

Bell Aliant

Motion #31-03-2016 - Burry/Akerman, D.
Resolved that the 2015 gross revenue of business done by Bell Aliant in the amount of \$105,742.04 be accepted.

In favour: All / Motion carried

Bell Mobility

Motion #32-03-2016 - Burry/Edmunds
Resolved that the 2015 gross revenue of business done by Bell Mobility in the amount of \$165,769.62 be accepted.

In favour: All / Motion carried

Eastlink

Motion #33-03-2016 - Edmunds/Power, M.
Resolved that the 2015 gross revenue of business done by Eastlink in the amount of \$288,728.35 be accepted.

In favour: All / Motion carried

Doug Furey, Soiree Committee

Motion #34-03-2016 - Power, G./Burry
Resolved that a full page ad be placed in the 2016 Soiree Booklet in the amount of \$100.00.

In favour: All / Motion carried

Motion #35-03-2016 - Power, M./Edmunds
Resolved that \$2,000.00 donation be forwarded to the Soiree Committee towards their 2016 fire works.

An amendment to the previous motion.

Motion #36-03-2016 - Edmunds/Power, G.
Resolved that before the donation of the requested funds be approved, the financial situation of the Soiree Committee be obtained.
In favour: All / Motion carried

Paul Tucker, Municipal Finance

Information advising that the Town has \$140,194.97 of gas tax allocations to March 31, 2019 available. No action taken at this time.

Cluney Mercer, Dept. Of Municipal Affairs

Re: Maintenance Assurance Manual
Town Clerk was instructed to obtain information on what we are required to do regarding the implementation of this Manual. Some things may not be applicable to the Town as our water source is from the Town of Brigus.

Matthew Byrne, Municipal Affairs

2016 Municipal Budget was reviewed and approved by Municipal Affairs.

Shark Cove Residents

This issue has been addressed by the Public Works Committee with the Maintenance Man. File.

FINANCES:

Motion #37-03-2016 - Akerman, D./Power, G.
Resolved that the Town Clerk pay bills totaling \$23,650.10. **In favour: All / Motion carried.**

PERMITS ISSUED:

NIL

PERMITS REQUESTED:

Motion #38-03-2016 - Edmunds/Burry
Resolved that a new house construction application from a Seaforest Drive property owner be approved. Applicant will be hooking into the Town's water and sewer system. Public Works Committee will confirm that the measurements are correct.
In favour: All / Motion carried.

COMMITTEE REPORTS:

Councillor Gordon Power gave an up date to council on the last Joint Council's meeting held in Cupids.
It was decided that an e-mail be sent out to Town residents and posters put up reminding residents to put numbers on their houses for 911 purposes.

ACTION LIST:

1. **Municipal Plan review** - Awaiting Government review and release.
2. **Crown Land Issue** - On going
3. **Chlorination Building** - Project should commence first or second week of March.
4. **Town Website** - Additional information to be forwarded.
5. **Speed signs/Caution Signs** - Signs to be installed in Spring.
6. **Emergency Management Plan Update** - Town Clerk to provide another copy to the Councillors for updating.

NEW BUSINESS:

January 2016 Cash Flow Statement

Prepared and submitted by the Town Clerk for Councillors review.

Pump at Lift Station by the Legacy Centre

Motion #39-03-2016 - Power, M./Power, G.
Resolved that the pump be fixed by Xylem Canada in the amount of \$3,901.53 plus tax.
In favour: All / Motion carried.

Xylem Canada

Quote has been received from Xylem to replace the control panel in the lift station by the Community Centre. It was decided that Council will inspect the panel before extra quotes are obtained.

PMA Annual Convention
Holiday Inn, St. John's
April 20-22, 2016

Motion #40-03-2016 - Akerman, D./Edmunds
Resolved that the Town Clerk be authorized to attend the convention and expenses be reimbursed in accordance with the Town's guidelines.
In favour: All / Motion carried.

Harassment Policy

Motion #41-03-2016 - Akerman, D./Burry
Resolved that the Harassment Policy be adopted as written. The previous Harassment Policy is hereby repealed.
In favour: All / Motion carried.

Minutes of the January and February 2016 Joint Council Meetings

Copies provided to Councillors by the Town Clerk.

MNL Member's Handbook

Copy provided to Councillors by the Town Clerk.

Uncollectible back Taxes

Motion #42-03-2016 - Power, G./Power, M.
Resolved that all uncollectible back taxes 2010 and prior years be removed from the records.
In favour: All / Motion carried.
Town Clerk was then instructed to proceed with the collection of the back taxes as outlined in the Tax Recovery Policy adopted by Council on October 13, 2015.

Joint Council's Meeting

Councillor Mike Power was informed as to why the Joint Councils Meeting was held at the Legacy Centre on February 25th.

NEXT MEETING

Motion #43-03-2016 - Power, G./Akerman, D.
Resolved that council do now adjourn to meet again on Tuesday, April 5, 2016 at 7:00 pm in the Community Centre.

In favour: All / Motion carried.
Meeting adjourned at 8:45 p.m.



Harold Akerman, Mayor



Ivy King, Town Clerk