

**MINUTES
TOWN OF CUPIDS
April 5, 2016**

Minutes of the 840th. meeting of the Council of the Town of Cupids, held at the Cupids Community Centre on April 5, 2016.

MEMBERS PRESENT:

Mayor Harold Akerman
Deputy Mayor Christine Burry
Councillor Darrin Akerman
Councillor Kevin Connolly
Councillor Gordon Power

MEMBERS ABSENT:

Councillor Ron Edmunds
Councillor Michael Power

ALSO PRESENT:

Town Clerk, Ivy King

MEETING CALLED TO ORDER:

Mayor Akerman called the meeting to order at 7:00 p.m. and welcomed Winnie Bishop, Shauna Akerman & Doug Furey to the meeting.

At this point in the meeting a moment of silence was held for past Mayor Frank Wells & his wife Muriel who both passed away on March 29th. & 30th. while on vacation in Florida.

ADOPTION OF AGENDA:

Motion #45-04-2016 - Power, G./Burry
Resolved that the amended agenda be adopted as presented.

In favour: All / Motion carried

ADOPTION OF PREVIOUS MINUTES:

Regular meeting - March 1, 2016
Special meeting - March 29, 2016

Mayor Akerman asked if there were any errors or omissions to the minutes of these meetings which had been circulated with the agenda.

Motion #46-04-2016 -Burry/Akerman, D.
Resolved that the minutes of these meetings be adopted as circulated.

In favour: All / Motion carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Town Clerk to obtain the list of fire members and their positions when the office worker returns to work from sick leave.

- **Motion #47-04-2016 - Power, G./Connolly**
Resolved that the quote from Patrick Parsons BHC be accepted in the amount of \$610.20 to supply and install material and labor to repair electrical at lift station near the Town Hall.

In favour: All / Motion carried

DELEGATIONS:

Doug Furey, Chair &
Shauna Akerman, Vice-Chair
Soiree Committee.

Both attended the meeting regarding the previous donation request towards the 2016 fire works display and Council's inquiry on the Soiree's financial position. Chairperson Doug Furey advised Council of the Soiree Committee members. Vice-Chair Shauna Akerman then gave a presentation of the Committees financial situation, submitted financial reports and the Committee's 2016 Budget Plan. Council accepted the reports and will discuss the donation at the next regular meeting.

Keating's Road Resident

Did not attend the meeting.

Motion #48-04-2016 - Power, G./Connolly

Resolved that the application for a new dwelling be tentatively approved subject to being advertised in the Compass as this is zoned rural and is a discretionary use class. As well, the PWC has to verify the property measurements to ensure this structure meets the development regulations.

In favour: All / Motion carried

CORRESPONDENCE:

Derrick Maddocks, Pollution Prevention
Division (Environment)

Re-Burning Prohibition of Demolition Materials
For information purposes

Father Gerald Westcott, Anglican Resurrection

E-mail to be forwarded to advise that the PWC will check to see what repairs are required to fix the Cemetery fence.

Seaforest Drive Resident

E-mail to be forwarded to advise that a sign named Delaney's Lane will be erected, the road will be upgraded and the culvert will be cleaned out. Pavement of the lane will be discussed at a later time.

Jim Moore, President CPWA

CPWA Spring Conference - no attendance at this time.

Darren Patey, Water Resources Division
(Environment)

Spring/Summer 2016 Operator education
Seminars - no attendance at this time.

MNL

Emergency Preparedness Workshop &
Municipal Symposium - no attendance at this
time.

Ian Duffett, Municipal Affairs

Re: Wastewater Systems Effluent Regulations -
Letter has been forwarded to the Prime Minister
regarding same from the CBN Joint Councils
Assoc.

Joint Councils Assoc.

Re: Wastewater Systems Effluent Regulations -
File no action taken.

Bay de Grave Regional Fire Dept.

Motion #49-04-2016 - Connolly/Power, G.
Resolved that the Town purchase the tickets for
the Councillors and their spouses to attend the
annual fireman's ball. Town Clerk will get the
total number of tickets required.
**In Favour: Mayor Akerman, Councillors
Power, G, Connolly and Akerman, D.**
Opposed: DM Burry

Cluney Mercer, Municipal Affairs

Maintenance Assurance Manual to be
implemented.

Gail Woodfine, MNL

Budget at a glance - for information purposes.

Lori Evoy, Manager, Eastern Regional Office,
MA

Re: Section 130 of Municipalities Act.
Further to correspondence received from
Municipal Affairs, Council will look at the
charging of water and sewer charges to vacant
land in the 2017 tax structure/budget.

Inayat Rehman, Eastern Regional Engineer,
Municipal Affairs

Motion #50-04-2016 - Power,G./Akerman, D.
Resolved that Change Order #1 - Installation of
a new magnetic water meter for Project No.
MA17-MCW-16-00129 Upgrade of Chlorine
Booster Building be accepted.
In favour: All / Motion carried

Motion #51-04-2016 - Akerman,D./Burry
Resolved that Change Order #2 - Installation of
a new By-Pass Assembly outside the existing
Chlorine Booster Building for Project No.
MA17-MCW-16-00129 Upgrade of Chlorine
Booster Building be accepted.
In favour: All / Motion carried

Devin Way, Maintenance Man

Motion #52-04-2016 - Power, G./Burry
Resolved that his letter of resignation be
accepted. Two week notice period will end on
April 15, 2016.
In favour: All / Motion carried

Ron Edmunds, Councillor

Motion #53-04-2016 - Connolly/Burry
Resolved that his letter of resignation be
accepted. **In favour: All / Motion carried**

Motion #54-04-2016 - Burry/Power, G.
Resolved that the date of the by-election be set
for June 14, 2016 and the Nomination date May
24, 2016. **In favour: All / Motion carried**

FINANCES:

Motion #55-04-2016 - Akerman, D/Power, G.
Resolved that the Town Clerk pay bills totaling \$56,825.46. **In favour: All / Motion carried**

PERMITS ISSUED:

Town Clerk advised Council that there were two extension permits and one general repairs permit issued since the last meeting.

A copy of the Dept. of Transportation Highway Access Permit was submitted for property 563-565 CBH. A discussion then took place regarding the ground stability of this lot and the gray matter that was running off this property onto Connolly's Rd. Pictures were submitted by Councillor G. Power. It was also discussed that a ditch may need to be dug on Connolly's Rd. to alleviate the water issue as well.

Motion #56-04-2016 - Akerman, D./Burry
Resolved that our Engineering firm Harris & Assoc. be contacted to have someone come and assess the situation to try and get a resolution before the next meeting.

In favour: All / Motion carried

PERMITS REQUESTED:

Motion #57-04-2016 - Power, G./Connolly
Resolved that a new house construction application for 70 Seaforest Drive property owner be approved. Applicant will be hooking into the Town's water and sewer system.

In favour: All / Motion carried.

Motion #58-04-2016 - Burry/Akerman, D.
Resolved that a new house construction application for 100-122 Keatings's Rd., be approved in principle subject to the approval of the new Municipal Plan and Development regulations and the approval of his septic design. **In favour: All / Motion carried.**

COMMITTEE REPORTS:

Clarification of the Water Committee members was discussed resulting in Councillor Kevin Connolly being the Chair with Mayor Akerman and Councillor Mike Power as members. Councillor Gordon Power gave an update from the Bay de Grave Board's last meeting. Councillor Gordon Power gave an update from the Joint's Council's last meeting and advised Council on the Joint Councils proposed implementation of a CBN Economic Development Attractions Package. Council fully supports the development of this Attractions Package.

ACTION LIST:

1. **Municipal Plan review** - Awaiting Government review and release.
2. **Crown Land Issue** - On going
3. **Chlorination Building** - Project has started, change orders have been approved by Council.
4. **Town Website** - Additional information to be forwarded.
5. **Speed signs/Caution Signs** - Signs to be installed in Spring.
6. **Emergency Management Plan Update** - Meeting set for Thursday, April 7th, to update the plan.
7. **Town Hall Renovation** - Floor plan has been received. - PWC to do up a list of what is needed to get work started on Town Hall renovations.

NEW BUSINESS:

- | | |
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| February 2016 Cash Flow Statement | Prepared and submitted by the Town Clerk for Councillors review. |
| Permanent Maintenance Man
Part-time Maintenance Man | Town Clerk was to instructed to advertise for resumes to fill both available positions.
Deadline to submit the resumes will be 12 Noon, Wednesday, April 26, 2016. |
| Bay de Grave minutes for
January 20, 2016 meeting | Copies provided to the Councillors. |
| Cupids Recreation Comm.
Cupids Boat Owner's Association | Motion #59-04-2016 - Akerman, D./Power,G.
Resolved that the 2015 Financial statements for both groups be accepted.
In favour: All / Motion carried. |
| 2015 Summer Drinking Water Quality Report | Copy at Town Office. |
| Joint Councils minutes for
March 31, 2016 meeting | Copies provided to the Councillors. |
| Baine Johnston Ins. | Information sheet provided to the Councillors. |
| July 1 st . 100 th . Anniversary of Beaumont Hamel | Councillor Connolly tabled a suggestion to Council that since this is the 100 th . Anniversary of the battle at Beaumont Hamel, names of soldiers would be put on any roads taken over by the Town.
Motion#60-04-2016 - Connolly/Power, G.
Resolved that if new roads are to be named in the Town, Council would consider putting the names of the soldiers on these roads.
In favour: All / Motion carried. |
| Maintenance Man's Overtime Hours | Motion #61-04-2016 - Power, G./Burry
Resolved that the maintenance man's overtime hours be paid the week of April 15, 2016.
In favour: All / Motion carried. |
| Donation towards 2016 Fire Works | Deferred to the May meeting. |

NEXT MEETING

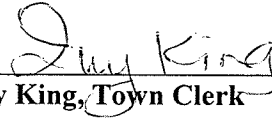
Motion #62-04-2016 - Akerman, D./Burry
Resolved that council do now adjourn to meet again on Tuesday, May 3, 2016 at 7:00 pm in the Community Centre.

In favour: All / Motion carried.

Meeting adjourned at 9:45 p.m.



Harold Akerman, Mayor



Ivy King, Town Clerk