



MINUTES
TOWN OF CUPIDS
October 4, 2017

Minutes of the 857th regular meeting of the Council of the Town of Cupids, held at the Cupids Community Centre on October 4, 2017

The first order of business was the swearing in of the councillors who were elected as a result of the Election Day held on September 26, 2017. All councillors read and signed the oath of office administered by the Clerk. The new council members are as follows:

Adams, Christopher
Bishop, Aubrey
Boutilier, Pamela
Butler, Carl
Delaney, Rod
Laracy, Jeffery
Power, Alice

The meeting was called to order by the Clerk at 7:10 p.m. The Clerk then conducted elections for the offices of Mayor and Deputy Mayor.

Nominations for Mayors Position:

Carl Butler was nominated by Rod Delaney and seconded by Chris Adams

Aubrey Bishop was nominated by Alice Power and seconded by Pamela Boutilier

Pamela Boutilier was nominated by Aubrey Bishop, and seconded by Alice Power

Jeffery Laracy was nominated by Carl Butler and seconded by Alice Power.

At the cease of nominations Carl Butler accepted the nomination, Aubrey Bishop declined the nomination, Pamela Boutilier accepted the nomination and Jeffery Laracy accepted the nomination.

A secret ballot was then held with Carl Butler having the most votes for the Mayors Position.

Nominations for Deputy Mayors Position:

Pamela Boutilier was nominated by Alice Power and seconded by Rod Delaney

Aubrey Bishop was nominated by Carl Butler and seconded by Pamela Boutilier

Jeffery Laracy was nominated by Aubrey Bishop and seconded by Alice Power.

At the cease of nominations Pamela Boutilier accepted the nomination, Aubrey Bishop declined the nomination and Jeffery Laracy accepted the nomination. **A secret ballot was then held with Pamela Boutilier having the most votes for the Deputy Mayors Position.**

The forming of the Finance Committee, Public Works Committee and Board Representatives for the Bay de Grave Regional Service Board then took place.

Finance Committee members are: Pamela Boutilier - Chairperson; Rod Delaney; Alice Power and Chris Adams.

Public Works Committee members are: Jeff Laracy - Chairperson; Aubrey Bishop and Chris Adams.

Bay de Grave Regional Board representatives are: Aubrey Bishop and Pamela Boutilier.

Mayor Butler then took the Mayor's chair and proceeded to conduct the remainder of the meeting

ADOPTION OF AMENDED AGENDA:

Motion #80-10-2017 - Delaney/Adams
Resolved that the amended agenda, with the extra correspondence, be adopted as presented.
In favour: All / Motion carried

ADOPTION OF PREVIOUS MINUTES:

Regular meeting - August 8, 2017

Motion #81-10-2017 - Delaney/Laracy
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

A discussion took place regarding the bridge on Endeavour Ave. It was decided that the new Public Works Committee would check out the condition of the bridge to see what would be required to fix it.

DELEGATIONS:

NIL

CORRESPONDENCE:

Kevin Connolly, Connolly's Rd.

Letter of resignation - File

Eddie Joyce, Minister, Municipal Affairs

Results of report - File

Eddie Joyce, Minister, Municipal Affairs

Authorization for the previous 3 Council Members to perform the function of Council File

Tammy McDonald, Service NL

Approval re toilet facility for 12-20 Bishop's Lane property - File

Sean Martin, Municipal Assessment Agency

Motion #82-10-2017 - Delaney/Laracy
Resolved that Councillor Chris Adams be nominated for the Avalon Region Directors position on the MAA Board.
In favour: All / Motion carried.

Ed Grant, Eastern Regional Service Board

Motion #83-10-2017 - Delaney/Bishop
Resolved that DM Pamela Boutilier and Councillor Chris Adams be nominated to serve on the Eastern Regional Service Board of Directors for a four year term.
In favour: All / Motion carried.

Jason Oliver, Eastern Safety Services

File - for information purposes

Water Resources Management Division

Motion #84-10-2017 - Bishop/Laracy
Resolved that the Maintenance Man attend the Wastewater Collection Basics training at Harbour Grace on December 5th. & 6th.
In favour: All / Motion carried.

Paula Manning, DOT & W
Natasha Sharpe, Municipal Safety Advisor

Regarding both correspondence items, Councillor Bishop advised that he will review the Site Specific Safety Plan and update the information accordingly.

MNL Convention Info.

Motion #85-10-2017 - Laracy/Adams
Resolved that Deputy Mayor Boutilier and Councillor Rod Delaney attend the annual MNL convention in Corner Brook from November 1-4, 2017. **In favour: All / Motion carried.**

Mary Oley, Dept. of Municipal Affairs

Motion #86-10-2017 - Delaney/Adams
Resolved that more information be obtained regarding conducting our own consultation on regional government within our community. **In favour: All / Motion carried.**

Kim MacPherson, Municipal Affairs

Budget Training: DM Boutilier, Councillors Delaney, Adams and Town Clerk will attend the October 11th. training session in St. John's.
Councillor Orientation: Councillors Delaney, Power and Adams will attend the session on October 21st. in St. John's.
DM Boutilier; Councillor Bishop will attend the session on November 17th, at Harbour Grace. Mayor Butler & Councillor Laracy will get back to the Clerk.

2017 Tax Recovery Plan & 2016 Tax
Receivable Summary

Motion #87-10-2017 - Delaney/Boutilier
Resolved that the 2017 Tax Recovery Plan and the 2016 Tax Receivable Summary be accepted as presented. **In favour: All / Motion carried.**

Anthony Smith , Accountant

Motion #88-10-2017 - Delaney/Power
Resolved that the 2016 Financial Statement be accepted as presented. **In favour: All / Motion carried.** Meeting to be scheduled with the Councillors.

Rayanne Hibbs, Municipal Affairs

File - for information purposes

13 Quay Road property owner

Motion #89-10-2017 - Bishop/Delaney
Resolved that the estimated cost in the amount of \$280.00 to repair fence damaged while snow clearing during the 2015/2016 winter season be approved for payment. **In favour: All / Motion carried.**

Karen Oldford - MNL

File - for information purposes

432 Seaforest Drive Property owner

Motion #90-10-2017 - Bishop/Laracy
Resolved that all councillors review the pertinent information before a decision is made.
In favour: All / Motion carried.

Dan Hynes, Atlantic Technical Services Ltd.

Motion #91-10-2017 - Boutilier/Power
Resolved that a chlorine water mixer be purchased for the chlorine building, at a cost of \$1,070.00 plus HST.
In favour: All / Motion carried.

Peter Laracy, Cupids

Motion #92-10-2017 - Delaney/Power
Resolved that a letter be forwarded to Mr. Laracy to advise that his concerns regarding the inadequate berthage space allocated for his boat will be reviewed and resolved when Council designates next years assignments.
In favour: All / Motion carried.

Patrick Parsons, Burnt Head Construction

Motion #93-10-2017 - Delaney/Bishop
Resolved that the quote in the amount of \$1,253.50 including HST to supply and install material & labour to repair and add circuits at chlorination building be accepted.
In favour: All / Motion carried.

FINANCES:

Motion #94-10-2017- Delaney/Boutilier
Resolved that the Town Clerk pay bills totaling \$96,721.67. Excluding invoice #1 in the amount of \$6,210.00. **In favour: Mayor Butler; DM Boutilier; Councillors Bishop; Delaney; Laracy & Power.**
Abstaining: Councilor Adams
Conflict of interest due to being one of the payables - #2. Motion carried

PERMITS ISSUED:

Town Clerk advised that there were 5 general repairs permits issued since the last meeting.

PERMITS REQUESTED:

New House construction permit - Foley's Hill property owner.
PWC will have a look at the property and report to Council.

COMMITTEE REPORTS: NIL

ACTION LIST:

1. **Crown Land Issue** - Discussion took place regarding forming a Committee to work on getting the issues around Salt Water Pond settled. A meeting to be scheduled with Arvo McMillan, Town Planner to meet with Council to review the Municipal Plan with the new council members.
2. **Pumphouse Building** - A meeting to be scheduled with David Peddle to discuss the funding remaining in the amount of \$39,425.78 for an overhead crane/hoist for the Pumphouse. These

remaining funds are part of the funding that was reallocated to the Pumphouse & Equipment Upgrade Municipal Capital Works Program, Project No. 17-MCW-16-00129.

3. **Emergency Plan** - Town Clerk to provide copies to new councillors for the next meeting.
4. **Town Hall Renovation** - Renovations nearing completion.
5. **Town Garage** - PWC to have a look at what is required for a new municipal garage.
6. **Bishop's Lane** - Information to be obtained for Council.

NEW BUSINESS

Minutes of Bay de Grave Regional Board meeting held on May 17th, 2017

Copies provided to councillors
The next Bay de Grave Regional meeting will be held on October 18, 2017.

New Signing Officers

Motion #95-10-2017 -Delaney/Power
Resolved that the new signing officers on all of the town's bank accounts will be: Mayor Carl Butler, Deputy Mayor Pamela Boutilier and Town Clerk Ivy King.
In favour: All / Motion carried

DATE OF NEXT MEETING

Motion #96-10-2017 - Laracy/Power
Resolved that the date of the next meeting will be November 7, 2017 at 7:00 pm in the Community Centre.
In favour: All / Motion carried.

At this point in the meeting a motion was made to adjourn the public meeting to go to a privileged meeting - 9:10 p.m.

Motion #97-10-2017 - Delaney/Laracy
Resolved that the public meeting adjourn to go to a privileged meeting to discuss a personnel issue. **In favour: All / Motion carried.**

Maintenance Man's hourly rate

Motion #98-10-2017 - Laracy/Bishop
Resolved that the maintenance man's hourly rate be increased to \$17.00 when probation period ended, as agreed upon at the time of hiring.
In favour: All / Motion carried.
Councillor Power exited the meeting at 9:25 pm.

Casual Part-Time Helper

Motion #99-10-2017 - Delaney/Boutilier
Resolved that Taylor Bowering be hired as the casual part-time worker effective immediately.
In favour: All / Motion carried.

Election Officials Fees

Motion #100-10-2017 - Laracy/Bishop
Resolved that the following amended fees be paid for the election officials. The previous fee for the poll clerk be amended.
Poll Clerk - \$200.00 - election day and training
Poll Clerk Back-up - \$20.00 election training
Alternate Returning Officer - \$100.00 back-up ARO and training.
No change to the Returning Officer's fee.
In favour: All / Motion carried.

Privileged meeting adjourned at 10:00 p.m.



Carl Butler, Mayor



Ivy King, Town Clerk