

MINUTES
TOWN OF CUPIDS
November 7, 2017

Minutes of the 858th regular meeting of the Council of the Town of Cupids, held at the Cupids Community Centre on November 7, 2017

MEMBERS PRESENT:

Mayor Carl Butler
Deputy Mayor Pamela Boutilier
Councillor Chris Adams
Councillor Rod Delaney
Councillor Jeff Laracy
Councillor Alice Power

MEMBERS ABSENT:

Councillor Aubrey Bishop

ALSO PRESENT:

Town Clerk, Ivy King

MEETING CALLED TO ORDER:

Mayor Butler called the meeting to order at 7:00 p.m. and welcomed all to the meeting including spectators and asked that all cell phones be turned off.

ADOPTION OF AMENDED AGENDA:

Motion #101-11-2017 -Delaney/Power
Resolved that the amended agenda, with the extra correspondence, be adopted as presented.
In favour: All / Motion carried

ADOPTION OF PREVIOUS MINUTES:
Regular meeting - October 4, 2017

Motion #102-11-2017 - Boutilier/Delaney
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

NIL

DELEGATIONS:

Mike Power attended the meeting to discuss the package that he presented to Council just before the meeting commenced. Mayor Butler advised that this will not be discussed until Council has had a chance to review the documents as per regulations. Mike was asked to give key points of the documents, however he stated that he will wait until Council has had a chance to review them and will bring it up at the next meeting. He then returned to the Gallery.

Leo Walsh attended the meeting to discuss with Council the conditions of the Bridge on Endeavour Avenue and inquire if it will be fixed. He feels that it's becoming a safety issue. He was advised that the public works committee has checked on it and quotes are being obtained to repair the bridge. He then returned to the Gallery.

Kevin Connolly attended the meeting to discuss with council the posters that are being erected around town concerning himself, Mike Power & Francis Walsh. He asked that if anyone knew who is putting up these posters to let him know as he would like to meet with this person to get this straightened out. He also stated publicly that he did not owe any money to the town.

John Mahoney attended the meeting to discuss a few points with the audit. He questioned the time frame regarding the cheque that was issued to Frederick Hann in February 2009 when the funding wasn't approved until August. He also discussed the one time vendors. He was advised by the Mayor that one time vendors are used when a vendor is not used on a regular basis. The Mayor also advised that Council has the information ie date, cheque # cheque amount vendor name and description of each one time vendor outlined in the report. He then returned to the Gallery.

CORRESPONDENCE:

Channel 6 Ads

Motion #103-11-2017 - Boutilier/Delaney
Resolved that the usual Holiday ad be placed on Channel 6 Ads for the 2017-2018 Christmas season. **In favour: All / Motion carried**

Around the Bay Disposal

Motion #104-11-2017 - Laracy/Power
Resolved that the quote in the amount of \$1,500.00 tax included be accepted for metal pick-up and disposal twice per year be accepted. **In favour: All / Motion carried**

Tammy McDonald, Service NL
Certificate of Approval - 10 Foley's Hill

Motion #105-11-2017 - Boutilier/Adams
Resolved that the permit for new house construction at 10 Foley's Hill be approved as per inspection by the Public Works Committee and approval letter received from Service NL. **In favour: All / Motion carried**

Tammy McDonald, Service NL
Certificate of Approval - Final Extension
563-565 Conception Bay Highway

Motion #106-11-2017 - Laracy/Delaney
Resolved that the letter be filed as information purposes. **In favour: All / Motion carried**

Inayat Rehman, Municipal Affairs

2018-2019 Municipal Capital Works Funding Council will meet again to discuss.

Tammy McDonald, Service NL
Final Approval Certificate
100-122 Keating's Rd.

Motion #107-11-2017 - Laracy/Adams
Resolved that the letter be filed as information. **In favour: All / Motion carried**

Chris Fleming, Myriad Canada

To be discussed during the New Business portion of the meeting.

Ashley Gover, Manager, Gas Tax Secretariat

\$65,586.48 remaining in gas tax funding to March 31, 2019. Council will meet again to discuss.

Municipal Assessment Agency Inc.

Motion #108-11-2017 - Delaney/Laracy
Resolved that DM Boutilier and Councillor Adams attend the training session on Dec. 1st. at Holiday Inn, St. John's. **In favour: All / Motion carried**

Ken Kelly, Eastern Regional Service Board

File - information purposes.

Various Funding Grants

Councillors Adams and Laracy will get together to look at in detail.

Aubrey Bishop, Councillor

Motion #109-11-2017 - Delaney/Laracy
Resolved that Councillor Bishop's letter of resignation be accepted.
In favour: All / Motion carried

Cupids United Church

Motion #110-11-2017 - Delaney/Laracy
Resolved that \$100.00 donation be forwarded to the Cupids United Church for their Memorial Hymn Sing in memory of deceased councillors and staff. **In favour: All / Motion carried**

Turbo Tech Auto

Motion #111-11-2017- Boutilier/Power
Resolved that one set of Boss cutting edges be purchased for the dump truck for the total cost of \$666.08 taxes included from Turbo Tech Auto, St. John's.
In favour: All / Motion carried

FINANCES:

Motion #-112-11-2017- Laracy/Power
Resolved that the Town Clerk pay bills totaling \$30,036.97. **In favour: All / Motion carried**

PERMITS ISSUED:

Town Clerk advised that there were 3 general repairs permits issued since the last meeting.

PERMITS REQUESTED:

NIL

ACTION LIST:

1. **Crown Land Issue** - Committee consisting of Deputy Mayor Boutilier; Councillor Delaney and Councillor Laracy will get together in the new year to begin process of getting the issues settled around Salt Water Pond.
2. **Pumphouse Building** - Town Clerk to contact Harris & Associates regarding the quote on the overhead crane/hoist to be installed at the Pumphouse.
3. **Emergency Plan** - Deputy Mayor Boutilier will review the Emergency Management Plan to start the process of updating the plan.
4. **Town Hall Renovation** - Town Clerk to contact the Contractor to discuss the expected time frame for completion.
5. **Town Garage** - Deputy Mayor Boutilier and Councillor Adams will obtain quotes on a new municipal garage.
6. **Bishop's Lane** - Public Works Committee will contact local contractors to obtain quotes to get the rocks busted at Bishops Lane.

NEW BUSINESS

Rules of Procedure Conduct of Meetings

Copies provided to Councillors

Annual Leave - Town Clerk

Motion #113-11-2017 - Boutilier/Adams
Resolved that the Town Clerk's annual leave from November 14 - 17 and December 27-29 be approved. **In favour: All / Motion carried**

Horizon Blinds - Kent
Office Furniture - 61144 Newfoundland
Labrador Inc.

Motion #114-11-2017 - Laracy/Power
Resolved that vertical blinds for the windows in the new office space, and the two new windows in Community Centre be purchased for the total cost of \$654.34. Also, office furniture for the new office space be purchased for the total cost of \$3,259.10. **In favour: All / Motion carried**

Tree Lighting Ceremony
December 6, 2017

Motion #115-11-2017 - Power/Boutilier
Resolved that the Town Clerk purchase the candy canes, cups, serviettes and hot chocolate for the Tree Lighting Ceremony on December 6, 2017. **In favour: All / Motion carried**

Ken McDonald's Office
Open House - November 16th.

Invitation provided to the Councillors.

Christmas Social

Motion #116-11-2017 - Laracy/Power
Resolved that the Council Social be held at Cupids Haven on Friday, December 1st. at 6:00 p.m. for council members, staff and spouses. **In favour: All / Motion carried**

Individual requesting permission to park
boat/liner on Pointe Beach for winter months

Motion #117-11-2017 - Boutilier/Laracy
Resolved that this request be denied. **In favour: All / Motion carried**

Policies & Procedures Manuel

Motion #118-11-2017 - Adams/Delaney
Resolved that a clear set of policies and procedures in accordance with current standards set out by organizations such as PMA and MNL be implemented. Councillor Adams will start the process. **In favour: All / Motion carried**

Culvert - First Colony Drive

Prices on different sized culverts to be obtained.

Chris Fleming, Myriad Canada

File - It was discussed that Council would form a Safety Committee in the new year.

Bay de Grave Board Representative

Councillor Alice Power will now be the representative, along with DM Boutilier, for the Bay de Grave Board.

By-Election

Motion #119-11-2017 - Laracy/Delaney

Resolved that the date for the by-election be set for December 19, 2017 and the Nomination date November 28, 2017.

In favour: All / Motion carried

Tony Smith, Auditor

Meeting to be scheduled for Nov. 21, 2017.

DATE OF NEXT MEETING

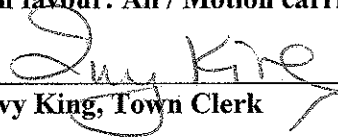
Motion #120-11-2017 - Power/Laracy

Resolved that the date of the next meeting will be December 5, 2017 at 7:00 pm.

In favour: All / Motion carried.



Carl Butler, Mayor



Ivy King, Town Clerk

Dec. 5, 2017.

Date Minutes Adopted by Council