

**MINUTES  
TOWN OF CUPIDS  
December 5, 2017**

Minutes of the 859<sup>th</sup> regular meeting of the Council of the Town of Cupids, held at the Cupids Community Centre on December 5, 2017

**MEMBERS PRESENT:**

Mayor Carl Butler  
Deputy Mayor Pamela Boutilier  
Councillor Rod Delaney  
Councillor Jeff Laracy arrived 7:05 pm  
Councillor Alice Power

**MEMBERS ABSENT:**

Councillor Chris Adams

**ALSO PRESENT:**

Town Clerk, Ivy King

**MEETING CALLED TO ORDER:**

Mayor Butler called the meeting to order at 7:05 p.m. and welcomed the spectator to the meeting and asked that cell phones be turned off.

**ADOPTION OF AMENDED AGENDA:**

**Motion #121-12-2017 - Delaney/Laracy**  
Resolved that the amended agenda, with the extra finances, be adopted as presented.  
**In favour: All / Motion carried**

**ADOPTION OF PREVIOUS MINUTES:**  
Regular meeting - November 7, 2017

**Motion #122-12-2017 - Delaney/Laracy**  
Resolved that the minutes of this meeting be adopted as circulated.  
**In favour: All / Motion carried**

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

Discussion was requested regarding the package presented by a delegate from the previous meeting, but nothing was warranted.

**Motion #123-12-2017 Delaney/Laracy**  
Resolved that after investigation of all previous information and the information package presented by delegate Mike Power at the November 7<sup>th</sup>, meeting, no further action is warranted and no need for another forensic audit at this time.

**In favour: Mayor Butler; DM Boutilier, Councillor Delaney and Councillor Laracy.**  
**Opposed: Councillor Power .**  
**Motion carried.**

**DELEGATIONS:**

NIL

**CORRESPONDENCE:**

Jennifer Quilliam, Municipal Assessment Agency

2018 Assessment Service Fee - Information for budget purposes.

Cst. Bryan Vaughan, RCMP Bay Roberts

**Motion #124-12-2017 - Laracy/Boutilier**  
Resolved that \$50.00 donation be forwarded to the 2017 Trinity Conception RCMP Children's Wish Tree Campaign.

**In favour: All / Motion carried**

Catherine Morgan, Municipal Assessment Agency

Assessment Agency to be contacted to advise that Council would be interested in attending a training session regarding the property assessment system for elected officials

Heather Tizzard, Municipal Affairs

Re: Removing Limit of Service Requirements File - for information purposes.

Allison Peach, Apprentice Wage Subsidy

Re: Apprentice Wage Subsidy - File - for information purposes.

Deanne Spurrell, Gas Tax - Municipal Affairs

\$16,526.42 Year 12A Partial Allocation of gas tax funding has been received.

Dale Russell-FitzPatrick, Cupids Historical Society

Historical Society to be contacted to advise that Council is willing to meeting in the new year.

Workplace NL

Re: 2018 Assessment Information - File for information purposes.

Bradley Power,  
Conception Bay North Joint Council Assoc.

Councillor Delaney & DM Boutilier explained to Council the details regarding the Economic Development Attraction Package project that was initiated three years ago by former members of councils in the CBN area. The cost of the project, \$65,000 will be covered by three levels of government, with the Municipalities share being 10%.

**Motion #125-12-2017 - Delaney/Boutilier**

Resolved that the Town of Cupids approve an expenditure of \$590.91 for its contribution to the Joint Council's Economic Development Attraction project.

**In favour: All / Motion carried**

**FINANCES:**

**Motion #126-12-2017- Laracy/Power**

Resolved that the Town Clerk pay bills totaling \$28,435.83. **In favour: All / Motion carried**

**PERMITS ISSUED:**

NIL

**PERMITS REQUESTED:**

**Motion #127-12-2017 - Laracy/Delaney**  
Resolved that the permit request for construction of a single dwelling at 222-226 Burnt Head Loop be tentatively approved subject to the approval of the Septic Design from Service NL.

**In favour: All / Motion carried**

**COMMITTEE REPORTS**

Soiree Committee - Nothing to Report  
Finance Committee - Ongoing preparations for budget.

**ACTION LIST:**

1. **Crown Land Issue** - Committee consisting of Deputy Mayor Boutilier; Councillor Delaney and Councillor Laracy will get together in the new year to begin process of getting the issues settled around Salt Water Pond.
2. **Pumphouse Building** - Contact to be made to Harris & Associates regarding the quote on the overhead crane/hoist to be installed at the Pumphouse.
3. **Emergency Plan** - Update in the new year after the by-election.
4. **Bishop's Lane** - One quote received. PWC to obtain more. A property owner in the area to be contacted before work commences.
5. **Endeavour Bridge** - PWC will put together the tender for publication.
6. **Exit Door - Community Centre** - Contact the contractor doing the renovations at the Centre to check on how much it would cost to repair door.
7. **Heaters - Community Centre** - Contact to be made with an electrician to get heaters fixed.
8. **Generator** - Contractor doing the renovations has it housed temporarily. Check to see if it can be kept there for another 4-5 months until a new garage is built.
9. **Panel Box at Mill Brook Gardens** - Panel box to be replaced in the Spring.

**NEW BUSINESS**

Alternate Returning Officer

**Motion #128-12-2017 - Boutilier/Laracy**  
Resolved that Douglas Furey be appointed Alternate Returning Officer in the event the Returning Officer is unable to perform the duties at the upcoming By-election on December 19, 2017.

**In favour: All / Motion carried**

Garbage contract

Town Clerk to contact the see if he will extend the contract for three months so Council can get time to meet and review contract.

Minutes of Bay de Grave meeting, October 18<sup>th</sup>.

Copies provided to Councillors.

Santa Claus Parade  
December 16, 2017

**Motion #129-12-2017 - Delaney/Power**  
Resolved that supplies be ordered to do up 120 loot bags for the annual Santa Claus parade.

**In favour: All / Motion carried**

Prizes for best decorated floats - Santa Claus Parade - December 16, 2017  
\$100.00 first place  
\$50.00 second place  
\$25.00 third place

**Motion #130-12-2017 - Boutilier/Laracy**  
Resolved that council match 50% of the prize amounts, with the Recreation Group, for the top three best decorated floats at the parade.  
**In favour: All / Motion carried.**

2017 Employees Christmas Bonus

**Motion #131-12-2017 Delaney/Power**  
Resolved that the following Christmas Bonus' be provided to the Town Workers based on years of service:  
Town Clerk - \$250.00  
Maintenance Man - \$50.00  
Part time Maintenance Man - \$25.00  
Cleaning lady - \$50.00.  
**In favour: All / Motion carried**

Culvert - 85 First Colony Drive

**Motion #132-12-2017 - Boutilier/Laracy**  
Resolved that the culvert be replaced.  
**In favour: All / Motion carried**

Building on Squantum Drive

Notice to be placed on building requesting tenants to contact the Town Office. One month from date of notice.

Property owners of 432 Seaforest Drive

**Motion #133-12-2017 - Boutilier/Power**  
Resolved that legal advice be obtained regarding the town's position on this matter.  
**In favour: All / Motion carried**

Panel Box at Mill Brook Gardens

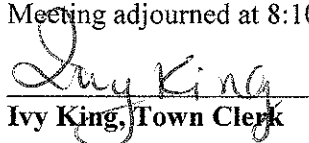
To be placed on Action List to be repaired in the Spring. The Norman family has given permission to get power from their residence for the Christmas lights at Mill Brook Gardens.  
**Motion #134-12-2017 - Boutilier/Power**  
Resolved that a letter be forwarded thanking her for her generosity and a donation in the amount of \$50.00 be forwarded to the ALS Society in memory of Hubert Norman.  
**In favour: All / Motion carried**

**DATE OF NEXT MEETING**

**Motion #-135-12-2017 - Delaney/Boutilier**  
Resolved that the date of the next meeting will be January 9, 2018 at 7:00 pm.  
**In favour: All / Motion carried.**  
Meeting adjourned at 8:10 p.m.



Carl Butler, Mayor



Ivy King, Town Clerk

Jan. 9, 2018.

Date Minutes Adopted by Council