

**MINUTES  
TOWN OF CUPIDS  
October 1, 2019**

Minutes of the 881st. regular scheduled meeting of the Council of the Town of Cupids, held in the Town Hall on October 1, 2019 at 7:00 pm.

**MEMBERS PRESENT:**

Mayor Carl Butler  
Deputy Mayor Pamela Boutilier  
Councillor Chris Adams  
Councillor Christine Burry  
Councillor Rod Linthorne

**MEMBERS ABSENT:**

Councillor Rod Delaney  
Councillor Jeff Laracy

**ALSO PRESENT:**

Ivy King, Town Clerk

**MEETING CALLED TO ORDER:**

Mayor Butler called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion #97-10-2019 - Burry/Boutilier**  
Resolved that the agenda, with the extra correspondence be adopted as presented.  
**In favour: All / Motion carried**

**ADOPTION OF PREVIOUS MINUTES:**  
Regular meeting - September 3, 2019

**Motion #98-10-2019 - Adams/Burry**  
Resolved that the minutes of this meeting be adopted as circulated. **In favour: All / Motion carried**

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

**NIL**

**DELEGATIONS:**

**Steve Priestley, Biomaxx**

Steve attended the meeting to advise Council that they are compliant with the Federal Wastewater Regulations thus far. The next steps required are to continue forwarding the flow monitoring/sampling/ and database reports to the Federal Government and put a plan in place for wastewater treatment to continue being compliant. Currently we are over the limit of 100 m<sup>3</sup>/day. However, a Smoke Testing Study can be completed to determine if there are any leaks in the sanitary infrastructure and stop any leaks to try and get the flows under the 100 m<sup>3</sup>/day to get us exempt under the regulation. Therefore, the reporting would no longer be necessary including the need to upgrade to a wastewater treatment plant in the future. The cost of this study would be \$4,600 + HST. Steve exited the chambers at 7:45.

**CORRESPONDENCE:**

Don Coombs, TCP Health Foundation

**Motion #99-10-2019 - Boutilier/Linthorne**

Resolved that \$100.00 donation be forwarded to the TCP Health Foundation Telethon.

**In favour: All / Motion carried**

Celina Stoyles, Kids Eat Smart Foundation

**Motion #100-10-2019 - Boutilier/Adams**

Resolved that \$50.00 donation be forwarded to support the KES Club at All Hallows Elementary and \$50.00 to support the KES Club at Amalgamated Academy.

**In favour: All / Motion carried**

Staunene Whelan, Clean Harbour Initiative

Letter of Support to be forwarded.

Kim MacPherson, Municipal Affairs

**Motion #101-10-2019 - Boutilier/Burry**

Resolved that the Town Clerk, DM Boutilier, Councillors Burry and Adams attend the Budget Training on October 18<sup>th</sup>, at Carbonear. **In favour: All / Motion carried**

Gail Woodfine, MNL

Re: Emergency meeting on Wastewater - File

Municipal Affairs

2020 Municipal Budget Form. Town Clerk & Finance Committee to start preparing the 2020 Municipal Budget.

Kim Kiley, Municipal Affairs

2020-2021 Municipal Infrastructure Application extension. File.

**Motion #102-10-2019 - Boutilier/Burry**

Resolved that Town submit its Capital Investment Plan to Municipal Affairs for Gas Tax Funding in the amount of \$24,500 plus HST to update the electrical panel at the Lift Station on Quay Rd. **In favour: All / Motion carried**

Charlene Ford, Cal LeGrow Ins.

Re: "User Group Liability Insurance"

Deferred until additional information is obtained.

Property owner 354 Seaforest Drive

**Motion #103-10-2019 - Boutilier/Burry**

Resolved that if it's confirmed that there was no curb stop installed to this property, then Council will arrange to have one installed. **In favour: All / Motion carried**

**FINANCES:**

**Motion #104-10-2019 - Linthorne/Adams**

Resolved that the Town Clerk pay bills totaling \$25,905.87. **In favour: All / Motion carried**

**PERMITS ISSUED:**

Town Clerk advised that there were 2 shed permits and 1 garage permit issued since the last meeting.

**PERMITS REQUESTED:**

NIL

**COMMITTEE REPORTS:**

**Recreation Committee:**

Reconciling of 2018 financial statement still ongoing and a decision to be made at a later date.  
Monthly minutes and Recreation financial statements were submitted.

**Trails Committee:**

Councillor Adams provided report on the Trails Committee.

**Public Works Committee:**

**Motion #105-10-2019 - Boutilier/Adams**

Resolved that contact be made to Complete Electrical regarding previous electrical quote.

**In favour: All / Motion carried**

**Motion #106-10-2019 - Burry/Linthorne**

Resolved that a Capital Investment Plan Application be submitted to Municipal Affairs for Gas Tax Funding in the amount of \$14,760.25 (including HST) under the Community Energy Systems Category for Municipal Garage Heating & Electrical installation. **In favour: All / Motion carried**

**ACTION LIST:**

1. **Meeting with Town of Brigus re Youden Place** - Boundary change - Ongoing.
2. **Fire hydrants** - Hydrant on First Colony Drive being repaired.
3. **Town Garage Floor Plan** - New floor plan to be submitted to Service NL.

**NEW BUSINESS:**

Steel Door - Town Hall

**Motion #107-10-2019 - Boutilier/Linthorne**

Resolved that a new steel door and complete door assembly be purchased for the Town Office.

**In favour: All / Motion carried**

69<sup>th</sup>. MNL Convention - Nov. 14-16, 2019  
St. John's Convention Centre

**Motion #108-10-2019 - Linthorne/Adams**

Resolved that Mayor Butler, DM Boutilier & Spouse and Councillors Adams & Burry attend the MNL Convention.

**In favour: All / Motion carried**

Bay de Grave Minutes - June 19, 2019 meeting

Copies provided to Councillors.

November 11<sup>th</sup> Service

Parade being held in Cupids. A boiler of soup will be provided for the reception after the parade. The Mayor & Deputy Mayor will lay the wreath on behalf of the town.

Town Clerk annual leave  
Maintenance Man annual leave

TC - Nov. 12-15; Dec. 23, 24, 27, 30, 31, Jan.2 & 3  
Approved.

MM - Oct. 7-11, 2019 Approved.

Mill Stream Place Property Owner

**Motion #109-10-2019 - Linthorne/Burry**

Resolved that in order to gain access to the back property, permission is given to upgrade Mill Stream Place, based on compliancy with the necessary government permits and regulations. The access point will be adjacent to the new town garage. **In favour: All / Motion carried**

Biomaxx - Sanitary Sewer Smoke  
Testing Study

**Motion #110-10-2019 - Adams/Boutilier**  
Resolved that the Smoke Testing Study on the Town's  
Sewer System be completed.  
**In favour: All / Motion carried**

Women's Leadership Summit

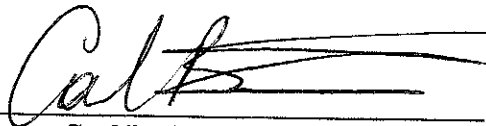
**Motion #111-10-2019 - Adams/Linthorne**  
Resolved that DM Boutilier & Councillor Burry attend the  
Summit on November 13, 2019 at St. John's.  
**In Favour: DM Boutilier, Councillors Adams, Linthorne  
& Burry; Opposed: Mayor Butler - Motion carried.**

Paving

Maintenance Men to provide the measurements on areas  
that require paving so three quotes can be obtained.

**ADJOURNMENT:**

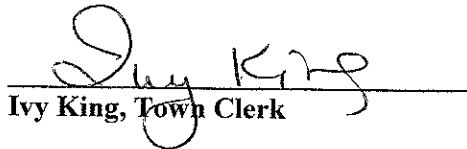
**Motion #112-10-2019 - Burry/Boutilier**  
Resolved that Council do now adjourn to meet again  
on Tuesday, November 5, 2019.  
**In favour: All / Motion carried**  
**Meeting adjourned at 10:45 p.m.**



Mayor Carl Butler

Nov. 5, 2019

Date Minutes Adopted by Council



Ivy King, Town Clerk