

MINUTES  
TOWN OF CUPIDS  
October 7, 2021

Minutes of the 905<sup>th</sup>. regular meeting of the Council for the Town of Cupids, held in the Town Hall October 7, 2021 at 7:00 pm.

The first order of business was the swearing in of the new council members who were elected as a result of the Election Day held on September 28, 2021. All councillors read and signed the oath of office administered by the Clerk. The new council members are as follows:

Brett-Westcott, Valerie  
Burry, Christine  
Burton, Rebecca  
Dawe, Alex  
Delaney, Rod  
Porter, Shari  
Youden, Tiffany

The meeting was called to order by the Clerk at 7:10 p.m. The Clerk then conducted elections for the offices of Mayor and Deputy Mayor.

**Nominations for Mayors Position:**

**First call - Shari Porter** was nominated by Rod Delaney and seconded by Alex Dawe

**Second call - Rod Delaney** was nominated by Chris Burry and seconded by Valerie Brett-Westcott

**Third call -** No nominations received

At the cease of nominations Shari Porter accepted the nomination and Rod Delaney declined the nomination.

**Shari Porter** was declared elected by acclamation for the **Mayors** position.

**Nominations for Deputy Mayors Position:**

**First call - Rod Delaney** was nominated by Chris Burry and seconded by Shari Porter

**Second call -** No nominations received

**Third call -** No nominations received

At the cease of nominations **Rod Delaney** accepted the nomination and was declared elected by acclamation for the **Deputy Mayors** position.

The forming of Committees then took place:

**Finance Committee** members are: Rod Delaney, Chris Burry & Shari Porter

**Public Works Committee** members are: Alex Dawe, Rebecca Burton & Tiffany Youden

**Bay de Grave Regional Board Members** are: Chris Burry & Shari Porter

**Trail Committee Liaison:** Valerie Westcott

**Recreation Committee Liaison:** Alex Dawe

**Soiree Committee Liaison:** Rod Delaney

Mayor Porter then took the Mayor's chair and proceeded to conduct the remainder of the meeting.

**ADOPTION OF AGENDA:**

**Motion #99-2021 - Delaney/Burton**

Resolved that the agenda, with extra finances & correspondences be adopted as presented.

**In favour: All / Motion carried.**

**ADOPTION OF PREVIOUS MINUTES:**

Regular meeting - September 7, 2021

**Motion #100-2021 - Burry/Delaney**

Resolved that the minutes of this meeting be adopted as circulated.

**In favour: All / Motion carried.**

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

NIL

**DELEGATIONS:**

NIL

**CORRESPONDENCE:**

Kelli Smith, Digital Government & Service NL

Approval letter re septic design - 10 Youden Place  
File

Property Owner - 607A Seaforest Drive

Public works to investigate water issue.

Catherine Morgan, MAA

Call for Nominations for Avalon Regional Director  
- File no action taken

Councillor Orientation Training  
Spaniard's Bay - Nov. 10, 2021

Mayor Porter, Councillors Brett-Westcott, Burton,  
Dawe and Youden to be registered to attend this  
training session.

Garbage Collection

**Motion #101-2021 - Delaney/Burry**

Resolved that a tender ad be place for garbage  
collection to December 31, 2022.

**In favour: All / Motion carried.**

Craig Pollett, MNL

MNL Convention

November 4-6, 2021 Corner Brook

**Motion #102-2021 - Burton/Brett-Westcott**

Resolved that Mayor Porter & DM Delaney be  
registered to attend the Convention

**In favour: All / Motion carried.**

Eastern Health

Councillor Brett-Westcott will contact the Chair of  
the Trails Committee to inform the Committee of  
the Healthy Communities Partnership Funding  
opportunity.

Councillor Brett-Westcott will also gather  
information on "Recycle on the Rock" for the next  
meeting.

Hon. Andrew Parsons, Minister  
Industry, Energy & Technology

Renewable Energy Plan Online Consultation  
File - no action taken

Cupids United Church

**Motion #103-2021 - Delaney/Burry**

Resolved that \$100.00 donation be forwarded to the  
Memorial Hymn sing in memory of deceased  
council members and staff.

**In favour: All / Motion carried**

Chris Adams, MNL  
Municipal Pipeline Projects

Town Clerk to advise that Council is interested in the following projects:

Website (re)development  
Wastewater assessments and options  
NL911 - Civic Addresses Project

**FINANCES:**

**Motion #104-2021 - Delaney/Brett-Westcott**  
Resolved that the Town Clerk pay bills totalling \$161,577.37 from the Operating Account.

**In favour: Mayor Porter; DM Delaney, Councillors Brett-Westcott, Burry, Dawe & Youden.**

**Councillor Burton abstained from voting due to conflict of interest on item #9. Motion carried.**

**PERMITS ISSUED:**

Town Clerk advised that there were 2 General Repairs Permits issued since the last meeting.

**PERMITS REQUESTED:**

**Motion #105-2021 - Burry/Delaney**  
Resolved that application for Single Family Dwelling for Lot #3 17C Burnt Head Loop be approved in principle subject to approval of the septic system design and water supply from Digital Government & Service NL **In favour: All / Motion carried**

**Motion #106-2021 - Burry/Delaney**  
Resolved that the application for a Residential Garage at Lot #3, 17C Burnt Loop be approved.  
**In favour: All / Motion carried**

**Motion #107-2021 - Dawe/Brett-Westcott**  
Resolved that application for Single Family Dwelling and house plans for 132 Seaforest Drive be approved as presented.  
**In favour: All / Motion carried**

**Motion #108-2021 - Burton/Brett-Westcott**  
Resolved that application and correspondence for 73 First Colony Drive be approved as presented.  
**In favour: All / Motion carried**

**COMMITTEE REPORTS:**

RCMP/SOIREE - No Report

**ACTION LIST:**

1. **Paving - Motion #109-2021 - Dawe/Youden**  
Resolved that the quote received from Concord Paving in the amount of \$12,845.50 be accepted.  
**In favour: All / Motion carried**
2. **Culverts on Quay Road** - Location to be determined and replaced in Spring.
3. **Fire Hydrants** - Maintenance Man to contact Darren Patey to assist with fixing hydrants.
4. **Ditches** - Debris to be cleared from Culverts. Also, check ditch on Smith's Hill.
4. **Garbage Collection** - Councillor Delaney will contact the Towns of Brigus, Clarkes Beach, North River and South River regarding the possibility of a Regional garbage collection service.

**NEW BUSINESS:**

Site Specific Safety Plan 2021-22

Approval received from Dept. of Transportation and Infrastructure.

New Signing Officers

The new signing officers on all of the town's bank accounts will be: Mayor Shari Porter, Deputy Mayor Rod Delaney and Town Clerk Ivy King.

Divestiture Program - Small Craft Harbours Government Wharf

Previous correspondence and pictures to be forwarded to new councillors.


Water Treatment Plant


Money to be air-marked for same.

**This point of the meeting was held as privileged to discuss a legal matter with information provided by the Town's Lawyer. There were no members from the general public in attendance.**

**ADJOURNMENT:**

**Motion #109-2021 - Delaney/Burton**  
Resolved that Council do now adjourn to meet again on Tuesday, November 9, 2021 at 7:00 p.m. **In favour: All / Motion Carried**  
**Meeting adjourned at 10:15 p.m.**

  
\_\_\_\_\_  
Mayor Shari Porter

  
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Ivy King, Town Clerk

**Date Minutes Adopted by Council**

Nov. 9, 2021