

**MINUTES
TOWN OF CUPIDS
JANUARY 10, 2022**

Minutes of the 908th regular meeting of the Council for the Town of Cupids, held virtually on January 10, 2022 at 7:00 pm. Meeting date was changed due to unforeseen circumstances.

MEMBERS PRESENT:

Mayor Shari Porter
Deputy Mayor Rod Delaney
Councillor Valerie Brett-Westcott
Councillor Rebecca Burton
Councillor Christine Burry
Councillor Alex Dawe
Councillor Tiffany Youden

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Ivy King, Town Clerk

MEETING CALLED TO ORDER:

Mayor Porter wished everyone a Happy New Year and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #01-2022 - Delaney/Burry
Resolved that the agenda including the additional permit application be adopted as presented.
In favour: All / Motion carried.

ADOPTION OF PREVIOUS MINUTES:

Regular meeting - December 7, 2021

Motion #02-2022 - Burton/Brett-Westcott
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried.

BUSINESS ARISING FROM PREVIOUS MINUTES:

Motion #03-2022 - Delaney/Burry
Resolved that a \$200.00 donation be forwarded to CBN T'Railway for signage to be erected on the CBN trail way located within the confines of our Municipal boundaries only.
In favour: All / Motion carried.

Maintenance Man to obtain quotes to get backhoe repaired.

Committee consisting of Mayor Porter, Councillors Burry & Burton was formed to lay out a plan on what water & sewer infrastructure structure to be applied for when the Municipal Capital Works funding program becomes available.

DELEGATIONS:

NIL

CORRESPONDENCE:

Avalon North Wolverines SAR

File, thank you letter for donation.

Captain E.G. Forward, Brigus

Errata on Cupids War Memorial
Letter to be forwarded to Captain Forward to obtain permission from the family of Seaman Spracklin to proceed with getting the error rectified.

Town of Brigus

Motion #04-2022 - Burton/Youden
Resolved that the Town of Cupids, support the Town of Brigus' application to the Stimulus Capital Investment Plan from the Department of Municipal and Provincial Affairs for the installation of new sluice gates and upgrades at the Brigus Long Pond Regional Water Supply as per the engineering specifications.
In favour: All / Motion carried.

Darren Patey

Leak Detection Training
Prices to be obtained from a leak detection company to provide leak detection service for a day on pipes on First Colony Drive.

Ryan Snow

Shared Municipal engineering/labour services - profile to be returned.

FINANCES:

Motion #05-2022 - Delaney/Burton
Resolved that the Town Clerk pay bills totalling \$55,131.10 from the Operating Account.
In favour: All / Motion carried.

PERMITS ISSUED:

Town Clerk advised that there were 2 General Repairs Permits issued since the last meeting.

PERMITS REQUESTED:

Motion #06-2022 - Burton/Dawe
Resolved that the Residential Garage permit for 98 Seaforest Drive be approved in principle subject to the exact location of the garage. PWC will inspect site when requested.
In favour: All / Motion carried.

At this point Councillor Chris Burry exited from the remainder of the meeting.

COMMITTEE REPORTS:

RCMP - No report provided.
Sorice - No report provided.
Finance - No report provided.
CBN Regional Garbage Services - No report provided.
Boat Owners - BF to February Meeting

COMMITTEE REPORTS CONTINUED:

TRAILS - Councillor Brett-Westcott advised that the Trails committee were not successful in obtaining funding from Eastern Health.

RECREATION - No Report

PUBLIC WORKS COMMITTEE - Councillor Burton discussed with Councillor snow clearing and ice control materials. Also, a tool inventory list has to be compiled.

ACTION LIST:

1. **Replacement of Culverts** - 4 culverts to be replaced - deferred until Spring.
2. **Fire Hydrants Repairs** - Maintenance Man to fix hydrants.
3. **Ditch on Smith's Hill** - To be cleaned in the Spring.
4. **CBN Region of Five for Shared Garbage Collection Services** - Ongoing.
5. **Emergency Management Plan** - Updates almost completed.
6. **Canada Day Celebrations** - Deferred to Spring for planning.
7. **Chain saw/heavy duty brush cutters** - Prices to be obtained in Spring
8. **Playground at pond** - Plans deferred to the Spring
9. **Garden Grant** - New garden plots to be constructed in Spring
10. **Cleaning of Mill Brook Gardens** - Deferred to Spring
11. **Brook by First Colony Drive** - Heavy shrubs & limbs in brook to be removed.
12. **Foley's Hill Intersection** - Needs ditching;
Foley's Hill ditch by bench - Needs to be reopened to alleviate water buildup
13. **Culvert by Goulds Rd/CBH Intersection** - Remaining debris to be removed.
14. **Food Drive** - Deferred to September 2022 for Thanksgiving.
15. **Smoke Testing Report** - To be reviewed in Spring.
16. **Upgrade to Memorial Garden** - Deferred to Spring.
17. **Location of Curb Stop at 88 Seaforest Drive** - Deferred to the Spring.

NEW BUSINESS:

2022 Canada Summer Jobs

Town Clerk to forward application.

Contingency Plan re community notices

Official Face book Page to be set up.

Water situation on Connolly's Rd.

After much discussion, it was determined that this was not a council issue. Councillor Dawe to advise property owner.

Amendment to Employee Procedures Manuel

Motion #07-2022 - Brett-Westcott/Delaney
Resolved that an amendment be made to the Employee Procedure Manuel to include an additional week annual leave entitlement to all employees after 20 years of service.

In favour: Mayor Porter, Deputy Mayor Delaney, Councillors Brett-Westcott and Dawe.

Opposed: Councillor Youden.

Abstained: Councillor Burton abstained from voting due to being in a conflict of interest as she is the spouse of one of the employees.

Back-up Snow Plough operator

Public works Committee to give the Town Clerk information that is required in order to obtain the services of a back-up snow plough operator.

ADJOURNMENT:

Motion #08-2022 - Burton/Youden


Resolved that Council do now adjourn to meet again on Tuesday, February 1, 2022 at 7:00 p.m.

In favour: All / Motion Carried

Meeting adjourned at 9:45 p.m.



Shari Porter, Mayor



Ivy King, Town Clerk

Date Minutes Adopted by Council

Feb. 1, 2022