

MINUTES
TOWN OF CUPIDS
APRIL 5, 2022

Minutes of the 911th. regular meeting of the Council for the Town of Cupids, held in the Town Hall on April 5, 2022 at 7:00 pm.

MEMBERS PRESENT:

Mayor Shari Porter
Deputy Mayor Rod Delaney
Councillor Valerie Brett-Westcott
Councillor Christine Burry - Virtually
Councillor Rebecca Burton
Councillor Alex Dawe
Councillor Tiffany Youden

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Ivy King, Town Clerk

MEETING CALLED TO ORDER:

Mayor Porter called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #21-2022 - Delaney/Burry
Resolved that the agenda including the additional finances be adopted as presented.
In favour: All / Motion carried.

ADOPTION OF PREVIOUS MINUTES:
Regular meeting - March 1, 2022

Motion #22-2022 - Burton/Dawe
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried.

BUSINESS ARISING FROM PREVIOUS MINUTES:

Councillor Dawe discussed the quotes and specifications for the new backhoe with Council. Before final decision is made Councillor Dawe and the Maintenance Man will arrange to go view the backhoe.

Meeting to be arranged with Engineer to discuss future water & sewer infrastructure phases.

DELEGATIONS:

NIL

CORRESPONDENCE:

Robert Rowe, On the Coish Inc.

Bay Roberts Coish Project - File for information purposes.

Antique Car Show on Canada Day - Pointe Beach

The itinerary for the Coast to Coast 2022 Antique Car Tour scheduled for July 1st. in Cupids was discussed. Recreation will be holding their activities at the usual time as previous years.

Councillor Brett-Westcott

Traffic quieting - Prices to be obtained on flashing speed limit signs and pavement speed bumps.

Holly Coles, ERSB

2022 Clean-up Events - For information purposes Community Clean up day has been set for **Saturday, June 18, 2022**. Information flyer to be distributed regarding the clean-up day including resources that are available to residents to enable them to clean up their private properties. Councillors to forward ideas for the flyer.

First Colony Drive Resident

Road/side of road repair
Councillor Dawe will look at the issue and will advise Council.

Matthew Byrne, MA

Approval of Budget 2022 - File

Holly Coles/Sgt. Ken Maher

Come Home Year Planning - Deputy Mayor Delaney will notify the RCMP of the summers activities.

Emma Power, Fundamental Inc.

Suggested Items re Asset Management list was discussed. Some of the specific vulnerabilities that were discovered in the report were identified. Council recognizes the importance of these discoveries, but do not have the resources at this time to get some of the work done. Town Clerk to forward info to Councillors regarding re-zoning.

Town of Brigus

Wet Well Improvements - File - Information purposes

Resident - 32 Seaforest Drive

Mobile Residential Construction Business Request
Motion #23-2022 - Burton/Delaney
Resolved that business permit request be approved.
In favour: All / Motion carried.

Deneen Spracklin, Dept. Of Environment

Spring/Summer wastewater courses - Town Clerk to obtain information regarding qualifications required.

Randell Porter, Crown Five Adv. Ltd.

Motion #24-2022 - Brett-Westcott/Dawe
Resolved that 1,000 lapel pins be ordered.
In favour: All / Motion carried.

Shoreline News

Ad re Volunteer Week - File no action taken

FINANCES:

Motion #25-2022 - Youden/Dawe
Resolved that the Town Clerk pay bills totalling **\$31,484.53** from the Operating Account.
In favour: All / Motion carried.

PERMITS ISSUED:

Town Clerk advised Council that there were two Residential Garage Permits issued since last meeting.

PERMITS REQUESTED:

Motion #26-2022 - Brett-Westcott/Youden
Resolved that the Single Family Dwelling Application and Residential Garage Permit for 302 Seaforest Drive be approved subject to the site inspection by Public Works Committee.

In favour: All / Motion carried.

COMMITTEE REPORTS:

RCMP - DM Delaney gave a report.

SOIREE - The Soiree will be held on the weekend of August 19-21 with one adult dance being held on Saturday the 20th. Further details to follow.

BOAT OWNERS - No report

TRAILS - No report

RECREATION - No report

PUBLIC WORKS COMMITTEE - Councillor Dawe gave a report. Monthly reports on outside work needing to be completed, will be compiled by a PWC member and the Maintenance Man to be presented at the monthly meetings. Councillor Dawe advised council of the condition of the cribbing down on the lower end on the water side of Burnt Head Loop. Engineers to be called to assess. Also, e-mail to be forwarded to First Colony Drive residents advising that further investigation of the water situation on their land will be done in May month.

FINANCE COMMITTEE - DM Delaney advised Council that two (2) \$100,000 GIC's have been purchased and locked in for a 12 month period.

ACTION LIST:

1. **Replacement of Culverts - Motion #27-2022 - Burton/Youden** - Resolved that 10 culverts (20 ft X18") be ordered from Joseph Corbett & Sons Ltd. **In favour: All / Motion carried.**
2. **Fire Hydrants Repairs** - Maintenance Man to fix hydrants.
3. **Ditch on Smith's Hill & Old railway track/trails** - To be cleaned in the Spring.
4. **Chain saw/heavy duty brush cutters** - Maintenance Man to obtain prices for next meeting.
5. **Playground at pond** - Repairs to be made to playground equipment.
6. **Garden Grant** - New garden plots to be constructed in Spring
7. **Cleaning of Mill Brook Gardens** - Deferred to Spring.
8. **Brook by First Colony Drive** - Heavy shrubs & limbs in brook to be removed.
9. **Foley's Hill Intersection** - Needs ditching; **Foley's Hill ditch by bench** - Needs to be reopened to alleviate water buildup.
10. **Washrooms at Town Garage** - Specs received for review. Once finalized, quotes will be requested from Local Contractors for installation. Councillor Dawe will meet with Contractors.
11. **Food Drive** - Deferred to September 2022 for Thanksgiving.
12. **Smoke Testing Report** - To be reviewed in Spring.
13. **Upgrade to War Memorial Site** - Deferred to Spring.
14. **Location of Curb Stop at 88 Seaforest Drive** - Deferred to the Spring.
15. **Ocean side culverts** - To be cleaned out in Spring for preventative measures.

NEW BUSINESS:

Municipal Come Home Year 2022 Celebration Grant Funds

Funding in the amount of \$2,000 for town beautification has been received.

Resuming rental of Community Centre

To be held of for discussion at the May meeting.

Cupids ICSP

Councillor Brett-Westcott submitted documents to Councillors for review. Requested comments and suggestions be submitted to her before the May meeting.

Councillor Burry exited the meeting at 10:05.

Council Messenger sites

To continue with the present three.

Municipal Symposium 2022 - May 5-7, 2022
Gander

Motion #28-2022 - Delaney/Dawe
Resolved that Mayor Porter & Councillor Brett-Westcott attend the Symposium.
In favour: All / Motion carried

Municipal Assessment Agency Complimentary
Meet & Greet Breakfast - Bay Roberts Hotel April
29, 2022.

Mayor Porter & Town Clerk will attend.

Boat Owners Association

Letter of support provided to Association to submit with their Water Resources application requesting permission to pour a concrete base for the slipway at Pointe Beach.

Pump Upgrade at Sewer Pump Lift Station -
Seaforest Drive - Xylem quote

Motion #29-2022 - Burton/Brett-Westcott
Resolved that the Town of Cupids submit its Capital investment Plan to Municipal Affairs for Gas Tax funding in the amount of \$11,119.70 for upgrade to towns pump at Sewer Pump Lift Station on Seaforest Drive.
In favour: All / Motion carried

Damaged post at Flag Site on Seaforest Drive

Town Clerk to follow up with the insurance companies.

Donation - Trails Committee

Motion #30-2022 - Delaney/Brett-Westcott
Resolved that a \$1,000 donation be forward toward the Trail Committee's interpretation project.
In favour: All / Motion carried

Development at Walking Trails

Town Clerk to make contact requesting information on what is being constructed.

Employee Manuel

Mayor Porter & Councillor Brett-Westcott submitted Manuel to Councillors for review. Requested comments and suggestions be submitted before the May meeting.

Traffic Control Level I course - April 21, 2022

Motion #31-2022 - Dawe/Brett-Westcott
Resolved that the maintenance man attend these courses.

Two day OHS Committee Training -
April 26 & 27, 2022

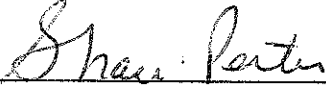
**In favour: Mayor Porter; DM Delaney;
Councillors Brett-Westcott, Dawe & Youden**

Councillor Burton abstained from voting due to being in a conflict of interest as she is the spouse of the maintenance man.

Motion carried

ADJOURNMENT:

Motion #32-2022 - Brett-Westcott/Burton
Resolved that Council do now adjourn to
meet again on Tuesday, May 3, 2022
at 7:00 p.m. **In favour: All / Motion Carried**
Meeting adjourned at 11:10 p.m.



Shari Porter, Mayor



Ivy King, Town Clerk

Date Minutes Adopted by Council

May 3, 2022.