

MINUTES
TOWN OF CUPIDS
June 7, 2022

Minutes of the 913th. regular meeting of the Council for the Town of Cupids, held in the Town Hall on June 7, 2022 at 7:00 pm.

MEMBERS PRESENT:

Mayor Shari Porter
Deputy Mayor Rod Delaney
Councillor Valerie Brett-Westcott
Councillor Christine Burry - Virtually
Councillor Rebecca Burton
Councillor Alex Dawe
Councillor Tiffany Youden

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Ivy King, Town Clerk

MEETING CALLED TO ORDER:

Mayor Porter called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #43-2022 - Burry/Brett-Westcott
Resolved that the agenda including the additional finances be adopted as presented.
In favour: All / Motion carried.

ADOPTION OF PREVIOUS MINUTES:
Regular meeting - May 3, 2022

Motion #44-2022 - Burton/Dawe
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried.

BUSINESS ARISING FROM PREVIOUS MINUTES:

Council confirmed their decision regarding Youden Place to remain as is for the present time.

Quotes to be obtained on painting the centre line on Seaforest Drive and Goulds Road.

Emergency Management Plan to be transferred to the new template provided by FES.

DELEGATIONS:

NIL

CORRESPONDENCE:
Burnt Head Loop Residents

Installation of culverts at Burnt Head Loop to be added to the Action List. Maintenance Man to check with the Fire Dept to see if they can clean out the blocked culverts .

Burnt Head Loop Resident

Councillor Brett-Westcott exited chambers at 7:15 before discussion on this item took place as a request for a sign was submitted.
Motion #45-2022 - Burry/Delaney
Resolved that 6 hidden driveway signs be purchased and installed where required.
In favour: All / Motion carried.
Councillor Brett-Westcott returned to the chambers at 7:20.

Alyssa Shaw, Run the Rock

File - no action taken

TCPH Foundation

Councillor Brett-Westcott to forward to the Trails Committee.

Don Hearn, MAA

2023 Assessment Roll Valuation - File for information purposes.

Dave Peddle, Harris & Assoc

Burnt Head Loop - Retaining Wall Replacement
Seaforest Dr. East - Road Reinstatement
Contact to be made to Harris & Associates to request amended cost estimate for Burnt Head Loop Retaining Wall Replacement only.

Kim Kieley, Municipal Infrastructure

Federal Budget 2022 ICIP Commitment
Cost estimate for Burnt Head Loop repairs to be forwarded when received from Harris & Associates.

Stephen Barbour, Service NL

Septic System, 210 BHL - File
Second 500 gallon tank required to be installed by Property Owner.

Carla Brown-Power, Employment Services
SSEP application

Approval has been received to hire one high school student for 6 weeks @ 30 hours per week.

FINANCES:

Motion #46-2022 - Burry/Dawe
Resolved that the Town Clerk pay bills totalling \$44,041.18 from the Operating Account.
In favour: Mayor Porter; DM Delaney, Councillors Brett-Westcott, Burry, Dawe & Youden. Councillor Burton abstained from voting due to conflict of interest on item #9. Motion carried.

PERMITS ISSUED:

Town Clerk advised Council that there were two general repairs permits, one single family dwelling permit, and one extension to single family dwelling permit issued since last meeting.

PERMITS REQUESTED:

Motion #47-2022 - Burton/Burry

Resolved that the Single Family Dwelling Application for 68 First Colony Drive be approved as presented. **In favour: All / Motion carried.**

COMMITTEE REPORTS:

Reports submitted by Committee Liaisons and reviewed by Council members.

Town Clerk to advise the Trails committee to set up their own bank account.

ACTION LIST:

1. **Replacement of Culverts** - Culverts to be replaced.
2. **Fire Hydrants Repairs** - Maintenance Man to order parts to fix hydrants.
3. **Ditch on Smith's Hill & Old railway track/trails** - To be cleaned in the Spring.
4. **Playground at pond** - Repairs to be made to playground equipment.
5. **Brook at First Colony Drive** - Application to be forwarded to Water Resources to get approval to clean out brook.
6. **Foley's Hill Intersection** - Needs ditching; **Foley's Hill ditch by bench** - Needs to be reopened to alleviate water buildup.
7. **Food Drive** - Deferred to September 2022 for Thanksgiving.
8. **Smoke Testing Report** - To be reviewed.
9. **Upgrades to Memorial Site - Motion #48-2022 - Youden/Burton** - Resolved that a new flag pole be purchased for the War Memorial Site, black matting and new flags for town sites.
In favour: All / Motion carried.
10. **Washrooms at Municipal Park/Town Depot** - One quote received from Wildwood Construction in the amount of \$40,000.00.
Motion #49-2022 - Delaney/Youden
Resolved that the Town of Cupids submit its Capital Investment Plan to Municipal & Provincial Affairs for Gas Tax Funding in the amount of \$40,000.00 for construction of washroom facilities at the Town Municipal Park/Town Depot **In favour: All / Motion carried**
11. **Location of Curb Stop at 88 Seaforest Drive** - Deferred to the Spring.
12. **Fence at Community Centre** - To be removed.

NEW BUSINESS:

2022-23 Site Specific Health & Safety Plan

Motion #50-2022 - Burry/Burton

Resolved that the 2022-2023 Plan be approved. Plan to be submitted to Dept. of Transportation & Infrastructure. **In favour: All - motion carried**

Municipal Operating Grant - \$38,543.22

Gas Tax Grant - \$9,317.82

Take Charge Rebate - \$490.00

Grants and rebate have been received.

Community Centre Rental

Reopen for rentals when Agreement has been updated.

Lime & Fertilize landscape at swimming area

Motion #51-2022 - Brett-Westcott/Youden

Resolved that quote in the amount of \$1,265.00 be accepted. **In favour: All - motion carried**

Computer Tower

Motion #52-2022 - Burton/Youden

Resolved that the quote in the amount of \$727.36 for a refurbished computer tower be accepted.
In favour: All - motion carried

G & J Backhoe Service

Motion #53-2022 - Burry/Burton

Resolved that quotation for delivery of ice control materials from Bay Roberts depot in the amount of \$97.75 per trip be accepted.
In favour: All - motion carried

269 Seaforest Drive property owner
Mill Brook Gardens

Contact to be made concerning tree debris and broken fence at Mill Brook Gardens.

Mill Brook Gardens Sign - 3' X 2 ½'
4' & 8' Directional Sign

Both signs to be ordered.

Culvert - Quay Road

Motion #54-2022 - Youden/Dawe

Resolved that the extended culvert be replaced on Quay Road just down from intersection.
In favour: All - motion carried

Utility Trailer

Maintenance Man to obtain prices.

Part-Time Office Worker - Paula Bowering
Part-Time Maintenance Worker - Tommy Greeley

Motion #55-2022 - Delaney/Burry

Resolved that Paula Bowering & Tommy Greeley be hired for the summer and as needed thereafter.
In favour: All - motion carried

PMA Convention - June 8-10
Gander

Motion #56-2022 - Brett-Westcott/Delaney

Resolved that Town Clerk and Mayor attend this convention.
In favour: All - motion carried

Manholes - Seaforest Drive

Manhole Maintenance to be reviewed.

First Aid Training
Flag Person Training

Information on training dates to be obtained.

Lime & Fertilize Ball Field

Motion #57-2022 - Burton/Youden

Resolved that the quote in the amount of \$1,955 including tax be accepted.
In favour: All - motion carried

Cross walks by Dig Site


Cross walks to be repainted and new sign installed and existing sign relocated.

Backhoe purchase

One quote received from Brant as per the Canoe Procurement specifications. Information to be obtained regarding financing.

ADJOURNMENT:

Motion #58-2022 - Burton/Burry
Resolved that Council do now adjourn to
meet again on Tuesday, July 5, 2022
at 7:00 p.m. **In favour: All / Motion Carried**
Meeting adjourned at 9:47 p.m.



Shari Porter, Mayor
La. Netany, Deputy Mayor



Ivy King, Town Clerk

Date Minutes Adopted by Council

July 5, 2022