

**MINUTES
TOWN OF CUPIDS
MAY 3, 2022**

Minutes of the 912th. regular meeting of the Council for the Town of Cupids, held in the Town Hall on May 3, 2022 at 7:00 pm.

MEMBERS PRESENT:

Mayor Shari Porter
Deputy Mayor Rod Delaney
Councillor Valerie Brett-Westcott
Councillor Christine Burry
Councillor Rebecca Burton
Councillor Alex Dawe
Councillor Tiffany Youden

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Ivy King, Town Clerk

MEETING CALLED TO ORDER:

Mayor Porter called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #33-2022 - Burry/Burton
Resolved that the agenda be adopted as presented.
In favour: All / Motion carried.

ADOPTION OF PREVIOUS MINUTES:
Regular meeting - April 5, 2022

Motion #34-2022 - Delaney/Burton
Resolved that the minutes of this meeting be adopted as circulated.
In favour: All / Motion carried.

BUSINESS ARISING FROM PREVIOUS MINUTES:

NIL

DELEGATIONS:

Lorne Youden, Youden Place
Mr. Youden attended the meeting to inquire what he has to do with the road located in the Cupids portion of Youden Place in order for Council to take it over. Mayor Porter advised that not all of the new councillors are fully informed of the situation, and it will be discussed among the Council members. Mr. Youden advised that he will stay for the remainder of the meeting.

CORRESPONDENCE:
Eastern Regional Lands Office

Crown Lands Referrals - Road Access permit Keating's Road property owner.
Motion #35-2022 - Burton/Dawe
Resolved that the Council approve this development providing contact is made with Newfoundland Power regarding the Utility easement. **In favour: All / Motion Carried**

Bishop's Roadworks	Road patching/paving - File for information purposes.
Stephen Mercer, Municipal Finance Canada Community Building Funding	Capital Investment Plan Approval received for Lift Station Upgrade - Seaforest Drive in the amount of \$10,084.00
Hon. Steve Crocker, Dept. of Tourism	Approval of Trail Upgrade Grant in the amount of \$6,000 through the Recreation Committee.
Ross Dawe, Bay Wheels 2022 Car Show June 4 & 5, 2022	Motion #36-2022 - Burry/Delaney Resolved that \$30.00 donation be forwarded for the Cupids Mayor's Choice trophy to be presented at the car show. In favour: All / Motion carried.
Property owner - 68 First Colony Drive	Curb Stop replacement - approved to be completed on May 9th.
3 in 1 Contracting Ltd.	Centre Line painting - Quotes to be obtained.
Skye Taylor, Early Childhood Educators	Early Childhood Educators' Week Proclamation signed by Mayor.
Laurent Breault, Director	International Day Homophobia & Transphobia Proclamation signed by Mayor.
Kim Kieley, Municipal Infrastructure	Cost Adjustments Risks - For information purposes.
FINANCES:	Motion #37-2022 - Burton/Burry Resolved that the Town Clerk pay bills totalling \$37,721.31 from the Operating Account. In favour: All / Motion carried.
PERMITS ISSUED:	Town Clerk advised Council that the following permits were issues since the last meeting: 2 General Repairs, 1 Business, 1 Single Family Dwelling and 1 Residential Garage.
PERMITS REQUESTED:	Single Family Dwelling Application - 210 Burnt Head Loop previously submitted and approved in principle at the March 2021 meeting was resubmitted. Town Clerk to advise that the approval in principle is still valid subject to the approval of the septic design from Service NL.
<u>COMMITTEE REPORTS:</u>	
RCMP - DM Delaney gave a report.	
SOIREE - No Report	
BOAT OWNERS - Update was provided to Council. Approval was given to use the town's extra computer in order to set up the video surveillance on Pointe Beach. Councillor Brett-Westcott to contact to request additional information for council	
BAY DE GRAVE - Mayor Porter gave a report.	

COMMITTEE REPORTS CONTINUED:

RECREATION - No report

TRAILS - Update was provided to Council. Councillor Brett-Westcott to contact to request additional information. Request to be made to the Trails Committee to open their own bank account.

FINANCE COMMITTEE - DM Delaney gave a report.

PUBLIC WORKS COMMITTEE - Councillor Dawe advised Council that they viewed the previously discussed backhoe, however, it would not be sufficient for our purposes. New specifications will be composed on a larger backhoe for tendering.

Motion #38-2022 - Brett-Westcott/Dawe - Resolved that a heavy duty brush cutter be purchased at Avalon Industrial. **In favour: All / Motion carried.**

Motion #39-2022 - Dawe/Youden - Resolved that a metal detector be purchased.

In Favour: All / motion carried.

Contact to be made to property owner of 89 First Colony Drive to advise that Council feels the cement on the side of the driveway is higher than the driveway, preventing the water from flowing into the ditch thus causing the washouts.

Quote to be obtain on getting the grass by the swimming area limed and fertilized.

The directional sign by Smith's Hill is missing. Price to be obtain on another.

ACTION LIST:

1. **Replacement of Culverts** - Culverts to be replaced.
2. **Fire Hydrants Repairs** - Maintenance Man to order parts to fix hydrants.
3. **Ditch on Smith's Hill & Old railway track/trails** - To be cleaned in the Spring.
4. **Playground at pond** - Repairs to be made to playground equipment.
5. **Garden Grant** - MM to check to see if new plots can be installed. (Check application)
6. **Cleaning of Mill Brook Gardens** - Deferred to Spring.
7. **Brook by First Colony Drive** - Heavy shrubs & limbs in brook to be removed.
8. **Foley's Hill Intersection** - Needs ditching; **Foley's Hill ditch by bench** - Needs to be reopened to alleviate water buildup.
9. **Washrooms at Town Garage** - Updated specs to be forwarded and quotes to be obtained from Local Contractors.
10. **Food Drive** - Deferred to September 2022 for Thanksgiving.
11. **Smoke Testing Report** - Copy to be forwarded to Councillors
12. **Upgrade to War Memorial Site** - Deferred to Spring.
13. **Location of Curb Stop at 88 Seaforest Drive** - Deferred to the Spring.
14. **Ocean side culverts** - To be cleaned out in Spring for preventative measures.
15. **Fence at Community Centre** - To be reinstalled.
16. **Generator** - MM to check every 2-3 months.

NEW BUSINESS:

Waterborne Pathogens & Disease Outbreaks
Course on May 26, 2022 - Whiteway, NL

Maintenance Man to be registered to attend this course.

Canada Summer Jobs

Funding has been approved for two (2) positions under the Canada Summer Jobs program for an 8 week period @ 35 hours per week. Positions to be advertised. Deadline to apply is June 10, 2022.

Debit/Visa Terminal

Motion #40-2022 - Delaney/Burton
Resolved to switch from Chase to Moneris once Chase is contacted to see if they can't match the savings and if there is a penalty to cancel.

In favour: All / Motion carried.

Park Bench

Just one is required at this time.

Metal Clean up week

Week of June 20-24 is set for metal clean up. Information poster/flyer to be composed.

Gas Gift Card

Motion #41-2022 Burry/Brett-Westcott

Resolved that a \$100.00 gas card be purchased for the student who worked on and updated our website. **In favour: All / Motion carried.**

Hidden driveway signs

Anyone wishing to have a hidden driveway sign erected by their driveway must explain why it is needed and what is hindering the driveway access.

Updated Emergency Management Plan

To be forwarded to Fire & Emergency Services for approval.

Dolly Parton Imagination Library

File - No action taken

Employee Manuel

A final copy will be completed and submit to council for approval.

Youden Place

A discussion took place again regarding Youden Place. Deputy Mayor Delaney will do more investigating and will advise Council. Mr. Youden advised he will also contact the local MHA regarding the Boundary Change.

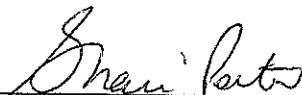
Dave Peddle, Harris & Associates

Town Clerk to call to arrange a date to meet with the Municipal Capital Works Committee to investigate the condition of the cribbing down on the lower end on the water side of Burnt Head Loop.

ADJOURNMENT:

Motion #42-2022 - Burry/Delaney

Resolved that Council do now adjourn to meet again on Tuesday, June 7, 2022 at 7:00 p.m. **In favour: All / Motion carried Meeting adjourned at 10:45 p.m.**



Shari Porter, Mayor



Ivy King, Town Clerk

Date Minutes Adopted by Council

June 7, 2022