

MINUTES
TOWN OF CUPIDS
July 5, 2022

Minutes of the 914th. regular meeting of the Council for the Town of Cupids, held in the Town Hall on July 5, 2022 at 7:00 pm.

MEMBERS PRESENT:

Mayor Shari Porter - Attended virtually
Deputy Mayor Rod Delaney
Councillor Valerie Brett-Westcott
Councillor Christine Burry
Councillor Rebecca Burton
Councillor Alex Dawe - Attended virtually
Councillor Tiffany Youden

MEMBERS ABSENT:

NIL

ALSO PRESENT:

Ivy King, Town Clerk

MEETING CALLED TO ORDER:

Deputy Mayor Delaney chaired the meeting as Mayor Porter was out of town and attended virtually. DM Delaney called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion #60-2022 - Burton/Brett-Westcott
Resolved that the agenda including the additional correspondence & finances be adopted as presented. **In favour: All / Motion carried.**

ADOPTION OF PREVIOUS MINUTES:

Regular meeting - June 7, 2022
Special meeting - June 23, 2022

Motion #61-2022 - Burry/Burton
Resolved that the minutes of these meetings be adopted as circulated.
In favour: All / Motion carried.

BUSINESS ARISING FROM PREVIOUS MINUTES:

Curbside at 88 Seaford Drive to be located.
Cross walks to be painted and signs erected.
Mill brook gardens to be cleaned up.
Quote on centre line painting to be obtained when measurement received.

DELEGATIONS:

Trails Committee Members - Christopher Woodworth-Lynas & Andrew Walsh attended the meeting to discuss the management of their bank account. After much discussion, Council advised that they will make a decision and will get back to them. Both gentlemen exited the chambers at 7:30 Council proceeded to discuss this topic and it was decided to leave the account as is for a six month trial period. Town Clerk to advise. All Pay Pal donations made to the Committee to be forwarded to the town every Fall for deposit to their bank account.

CORRESPONDENCE:

Councillor Brett-Westcott
Cupids Legacy Centre

Permission granted for use of the banners, poles, brackets and logo for display on the power poles during the summer season.

First Colony Drive Resident

A lengthy discussion took place regarding offering discounts. Everything will be taken under advisement for discussion when planning for the next fiscal year.

Scott Courish, ACOA

Deferred to New Business section.

Burnt Head Loop Resident

Gravel request for right of way - Completed prior to the meeting.

Capital Investment Plan - Municipal Park upgrades-Washrooms

Funding in the amount of \$36,273 has been approved, project #65-2022-7713. Project to take 3-4 weeks to complete. Weekly payment installments approved for the duration of the project with the final payment made when project is completed.

FINANCES:

Motion #62-2022 - Youden/Burton
Resolved that the Town Clerk pay bills totalling **\$32,020.21** from the Operating Account.
In favour: All / Motion carried.

PERMITS ISSUED:

Town Clerk advised Council that there were (2) general repairs permits, (1) single family dwelling permit, and (2) extension permits, (1) garage & (1) shed permit issued since last meeting.

PERMITS REQUESTED:

Motion #63-2022 - Dawe/Youden
Resolved that the application for a shed permit at Greenland, Burnt Head be approved as presented.
In favour: Mayor Porter; DM Delaney; Councillors Dawe, Brett-Westcott, Burton, and Youden. Opposed: Councillor Burry
Motion Carried.

COMMITTEE REPORTS:

Reports submitted by committee liaisons and reviewed by Council members.
Letter to be written to property owner of 386 Seaforest Drive asking to have debris removed from property.
Discussion took place re implementing a policy for the clean-up/beautification of personal properties.

ACTION LIST:

1. **Replacement of Culverts** - Culverts to be replaced.
2. **Fire Hydrants Repairs** - Maintenance Man to order parts to fix hydrants.
3. **Ditch on Smith's Hill & Old railway track/trails** - To be cleaned in the Spring.
4. **Playground at pond** - Repairs to be made to playground equipment.
5. **Brook at First Colony Drive** - Application to be forwarded to Water Resources to get approval to clean out brook. Application from Dept. Of Fisheries required to be completed as well.
6. **Foley's Hill Intersection** - Needs ditching; **Foley's Hill ditch by bench** - Needs to be reopened to alleviate water buildup.
7. **Food Drive** - Deferred to September 2022 for Thanksgiving.
8. **Smoke Testing Report** - To be reviewed.
9. **Location of Curb Stop at 88 Seaforest Drive** - ongoing
10. **Fence at Community Centre** - To be removed.
11. **Cleaning of Mill Brook Gardens** - Maintenance Man to work with Property Owner to get cleaned up.
12. **Crosswalk painting & Crosswalk signs** - To be completed by Maintenance Man
13. **Painting of Centre Line** - Awaiting measurements.
14. **Dump Truck** - Check status of repairs and get repaired elsewhere if not completed
15. **Trailer for ride on lawn mower** - Maintenance man to obtain prices.
16. **Repairs to ride on lawn mower** - Contact to be made to Coastal Marine to see if repairs are covered under warranty.

NEW BUSINESS:

- | | |
|--------------------------------------|---|
| 2021 Boat Owners Financial Statement | File |
| Town Clerks holidays | July 11 - 15th. approved. |
| Painting of exterior doors | <p>Motion #64-2022 - Burry/Brett-Westcott
 Resolved that 5 exterior steel doors at Community Centre and Town Hall be painted by Ryan Parsons.
 In favour: All / Motion carried.
 Discussion was had re the colour scheme throughout town for the bus shelters, picnic tables etc.</p> |
| Town Council/Employee Manuel | <p>Motion #65-2022 - Brett-Westcott/Burry
 Resolved that the updated/revised Town Council/Employee Manuel be adopted as presented with the understanding that items may change as operationally required.
 In favour: All / Motion carried.</p> |
| Flower Planters | <p>Motion #66-2022 - Burton/Youden
 Resolved that two outside flower planters be purchased for the town office.
 In favour: All / Motion carried.</p> |
| Student-James Bishop | <p>Motion #67-2022 - Burton/Brett-Westcott
 Resolved that 100 extra hours @ \$13.20 per hour be approved for student James Bishop's summer employment.
 In favour: All / Motion carried.</p> |

Playground Equipment Funding - \$52,500

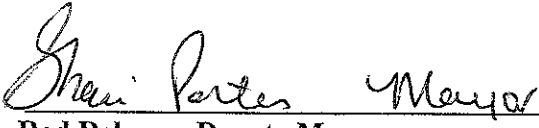
Motion #68-2022 - Burton/Youden
Resolved that this funding be accepted for installation of new playground equipment.
In favour: All / Motion carried.

Removal of debris behind Town Depot/Garage

Contact to be made to our Garbage contractor for price.

ADJOURNMENT:

Motion #69-2022 - Burry/Brett-Westcott
Resolved that Council do now adjourn to meet again on Tuesday, August 2, 2022 at 7:00 p.m. **In favour: All / Motion Carried**
Meeting adjourned at 9:50 p.m.



Rod Delaney, Deputy Mayor



Ivy King, Town Clerk

Date Minutes Adopted by Council

Aug. 2, 2022