

**MINUTES  
TOWN OF CUPIDS  
August 5, 2025**

Minutes of the 951<sup>th</sup>. regular meeting of the Council for the Town of Cupids, held in the Town Hall on August 5, 2025 at 7:00 pm.

**MEMBERS PRESENT:**

Mayor Rod Delaney  
Councillor Valerie Brett-Westcott  
Councillor Christine Burry  
Councillor Rebecca Burton  
Councillor Rod Linthorne  
Councillor Tiffany Youden

**MEMBERS ABSENT:**

Deputy Mayor Alex Dawe

**ALSO PRESENT:**

Andrea Mugford, Assistant Clerk  
Don Lewis , Liberal Candidate Hr. Main/  
Whitbourne , Krista Hawco Assistant to Mr.  
Lewis

**MEETING CALLED TO ORDER:**

Mayor Delaney called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion #61-2025 - R.B / R.L.**

Resolved that the agenda with the extra finances be adopted.

**In favour: All / Motion carried**

**ADOPTION OF PREVIOUS MINUTES:**

Regular meeting - July 8, 2025

**Motion #62-2025 - C.B. / R.B.**

Resolved that the minutes of these meetings be adopted as presented.

**In favour: All / Motion carried**

**DELEGATIONS:**

Don Lewis - Liberal Candidate for Hr. Main Whitbourne. Mr. Lewis came to introduce himself to Council.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

Province wide Fire Ban until Sept 7.

Letter was sent to BHL resident with no response.

Garbage on wharf off Quay Rd. Cleaned by maintenance .

Update on Pavilion -Waiting on parts

Morrow & Morrow & Crosbie still working on affidavits for War Memorial Site.

**CORRESPONDENCE:**

1. Gov. NL

Updates from Municipal Infrastructure Info share/ No action.

**2. Seaforest Drive Resident**

Requesting additional speed bumps. Clerk to respond and let them know that they may have the opportunity to do this when the pavers are next in Town.

**3. Shark Cove Rd. Resident; RE: Paving request**

Resident is looking to have pavement extended to top of road. Council will have outside maintenance to look further into this. Clerk to respond that Council may have the opportunity when pavers are next in Town.

**4. Kids Eat Smart Donation**

File no action at this time.

**5. Burnt Head Loop Resident- Shoulder/ guardrail work.**

Discussion on proper height of guardrail was had. The guardrail was put back as it was. Mayor Delaney to Call Engineer Mr. D. Peddle to discuss. Clerk to respond to resident with same.

**6. Kim Hunt, CPPAA**

Info share. No action at this time.

**FINANCES:**

**Motion #63-2025 - R.L. / R.B,**

Resolved that the Town Clerk pay bills totalling **\$98,027.08** from the town's operating, with the exception of A& M Electrical. **In favour: All / Motion carried**

**PERMITS ISSUED:**

Clerk advised there was 1 Business permit, 1 Single Family Dwelling, 2 General repairs, and two shed/extension permist issued this month.

**PERMITS REQUESTED:**

NIL

**COMMITTEE REPORTS:**

Reports submitted by committee liaisons and were reviewed and discussed by Council members.

**BY-LAWS:**

NIL

**ACTION LIST:**

Action List reviewed and updated by Council.

**NEW BUSINESS:**

**1. Election 2025**

**Motion #64 -2025 - C.B. / V.W**

Motion to accept Ivy King, as the Alternate Returning Officer and nomination day on Se4ptember 4, 2025.

**In favour: All / Motion carried**

2. Acoustic Tiles for Community Centre  
Discussion on purchase acoustic tiles.  
Maintenance workers to measure the ceiling.  
Councillor Brett- Westcott to look into options.
3. New Culvert request at 380 Seaforest Drive  
Have Maintenance look into this culvert.
4. Site Specific Health & Safety Plan 2025-26  
**Motion #65 -2025 - R.B. / C.B.**  
Motion to accept the SSHSP 2025-26 Ice Control Materials. 400 tonnes of Salt & Sand Mix ordered for upcoming season.  
**I In favour: All / Motion carried**
5. Slipway pass  
Discussion regarding what period of time the passes are good for. Clerk has had inquiries regarding when passes expire. Passes good from summer to following May.
6. PMA October 23-24 2025 Gander  
**Motion #66 -2025 - V.W / R. B.**  
Motion to send Clerk to Fall Forum in Gander.  
**In favour: All / Motion carried**
7. Casual Clerk Job Posting  
Town Clerk to put out posting for Casual Call In Clerk Position. End posting Aug 22, 2025
8. Emergency Preparedness  
Discussion regarding current situation in other communities , Mayor Delaney to be prepared, and diligent and check in on neighbours.  
Reiterated to convene at Town Hall in case of emergency to execute emergency plan.
9. Town of Cupids Authority to declare Fire Ban  
Discussion around this topic. Mayor Delaney to contact MACE for clarification.
10. First Colony Drive Resident Storage Box  
Resident wishes to use Truck box for a storage unit for a couple of years. Discussion was had. This does not fit in with the Municipal Plan, also, have to ensure that any unit is 50 ft away from the brook. Clerk to respond to request, doesn't meet regulations set out in Municipal Plan.
11. Active NL Fund  
Funding Received for Trails Committee.
12. Mini Split Units in Depot  
2 Units in depot need replacing/ Repair.  
Councillor Linthorne to contact Patrick Parsons at Compete Electrical to look at them. Check into repair vs replacement cost.

**ADJOURNMENT :**

**Motion #67-2025 - R.L. / C. B.**

Resolved that Council do now adjourn to meet again on September 9, 2025 due to the holiday on September 2, 2025.

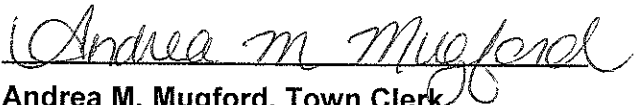
**In favour: All / Motion carried**

**Meeting adjourned at 9:30 pm**

  
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**Rod Delaney, Mayor**

**Date Minutes Adopted by Council**

September 9, 2025

  
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**Andrea M. Mugford, Town Clerk**